

Ellsworth Public Library Board of Trustees
Tuesday, April 29, 2014 Meeting Minutes

1. Call to order

Judy Perkins called to order the regular meeting of the Ellsworth Public Library Board at 6:00 p.m. on Tuesday, April 29, 2014.

11. Establish A Quorum

Dawn Schulte conducted a roll call. The following persons were present: Sue Potter, Sharon Hofmeister, Judy Perkins, Curt Wandmacher, Dawn Schulte and Shelley Anderson.

Not present: Sue Palmquist, Maggie Jungmann

111. Approve Agenda

A Motion was made by Curt and seconded by Sue Potter to approve the agenda. Motion carried.

1V. Approval of minutes from Tuesday, March 25, 2014.

Curt made a motion to approve the minutes, seconded by Dawn. Motion carried.

V. Current Business

A. Review and approval of financial reports

A motion was made by Curt and seconded by Dawn to approve financial reports. Motion carried.

B. Audit and approval of monthly expenses

A motion was made by Dawn and seconded by Sue Potter to approve. Motion carried.

C. Review and approval of Director's Report

A motion was made by Dawn and seconded by Sue Potter to approve. Motion carried.

1. March Statistics:

- a. Total circulation: 8,985
- b. Public access computer use: 483 sessions, 15,606 minutes used
- c. Overdrive downloadable media: 334 total checkouts

2. New cards: 20

3. Activities/Programs

a. April programs:

Legos in the Library	3/25/2014	20
Preschool Storytime	3/27/2014	20
Teen Fun Day	3/27/2014	4
Mystery Quilt Show & Tell	3/27/2014	42
Preschool Storytime	3/28/2014	26
Read at Care Center	4/1/2014	8
Preschool Storytime	4/3/2014	15
Tech Time	4/8/2014	4
Steve Kosa, Author Visit	4/9/2014	18
Job Service Presentation	4/9/2014	5
Preschool Storytime	4/10/2014	17
Teen Read	4/10/2014	5
Preschool Storytime	4/11/2014	30
PJ Storytime	4/15/2014	5
Preschool Storytime	4/17/2014	35
Morning Book Club	4/17/2014	5
Teen Fun Day	4/17/2014	4
Preschool Storytime	4/24/2014	24
Preschool Storytime	4/25/2014	25

Attended Pierce County Health Fair and Spring Fever Expo, excellent numbers and feedback
Book Sale – under \$300

I Read 100 Stories – 77 signed up, 54 finished
1000 Books Before Kindergarten – 103 have signed up
National Library Week Drawing - 149 adult entries, 52 children's entries,
Harrington's gift certificate, book, children's spring basket

- b. Upcoming programs:
 - i. Movie – Tues., May 6, 6:00 p.m. – The Lego Movie
 - ii. Author Peter Vodenka - Thurs., May 8th, 6:30
 - iii. Summer Library Program kickoff visits from schools, week of May 19th

4. Facilities/Equipment/Services

- a. English Lutheran church members will clean up outside library – April 27th, postponed to May 4
- b. Considering purchase of a CoLibri book covering system

5. Personnel

- a. Pierce County Library Plan, met with other county library directors, have a draft completed
- b. Job applications/Karin resignation
- c. Upcoming staff workshops, etc.
 - i. Julie and Laurie attended Early Literacy workshop, Thurs., April 24
 - ii. Julie attended Stout Childhood Conference, Menomonie, Fri., April 25
 - iii. Pastor Brad Lindberg filled in for Julie's Storytime Thurs., and Fri., did a great job!
 - iv. Shelley and Julie – Early Literacy workshop, Thurs., May 15, Rice Lake
 - v. Shelley – Project WIN, Tues., May 20th, Ladysmith
 - vi. Support Staff Conference, Wed., May 28th, Eau Claire, sending 2 staff

6. Friends of the Library

- a. Next meeting – Tues., May 6, 6:30 p.m.
- b. Book Sale results

7. Building/Space Committee Update

- a. Meeting agendas and minutes are on our website:
www.ellsworthlibrary.org
 - i. Click on “Building/Space Needs”, left side of page
- b. Next meeting – Mon., June 9, 6:30 p.m. (No May meeting)

VI. New Business

A motion was made by Sue Potter and seconded by Sharon to purchase Colibri book covering system at a cost of \$2,290.00. Motion carried.

A motion was made by Judy and seconded by Sue Potter to give Shelley the authority to hire a Library Page. Motion carried.

V11. Adjournment

A motion to adjourn at 7:17 p.m. was made by Sharon and seconded by Curt. Motion carried.

Next meeting Tues., May 27, 2014@ 6:00

Submitted by Dawn Schulte