

Ellsworth Public Library Board of Trustees Meeting Minutes
Tuesday, May 27, 2014
6:00 p.m.
Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011

Call to order – The May meeting was called to order by acting Library President Judy Perkins at 6:15pm.
Establish a quorum: In attendance were Sue Potter, Curt Wandmacher, Judy Perkins, Sharon Hofmeister and Shelley Anderson.

Certification of compliance with Open Meeting Law – Open Meeting Law Compliance was met.

Approve agenda – Sue Potter made a motion to approve the agenda, seconded by Curt Wandmacher. Motion carried.

Approve minutes from the April 29, 2014 Meeting. Sue Potter made a motion to approve the April Minutes, seconded by Judy Perkins. Motion carried.

Current Business

1. Review and approval of financial reports - Curt Wandmacher made a motion to approve the financial reports, seconded by Sue Potter. Motion carried.
2. Audit and approval of monthly expenditures – Sharon Hofmeister made a motion to approve the monthly expenditures, seconded by Sue Potter. Motion carried.
3. Review and approval of director’s report
 1. April Statistics:
 - a. Total circulation: 6,732
 - b. Public access computer use: 534 sessions, 17,106 minutes used
 - c. Overdrive downloadable media: 227 total checkouts
 - d. Door count: March 3206, April 3326
 2. New cards: 19
 3. Activities/Programs
 - a. May programs:

Legos in the Library	4/29/2014	15
Preschool Storytime	5/1/2014	15
Tech Time	5/1/2014	3
Preschool Storytime	5/2/2014	20
American Girl - Jess	5/3/2014	30
Movie- The Nut Job	5/6/2014	24
Read at Care Center	5/6/2014	7
Preschool Storytime	5/8/2014	17
Author Peter Vodenka	5/8/2014	12
Preschool Storytime	5/9/2014	15
Student Tour/Instruction	5/12/2014	10
Preschool Storytime	5/15/2014	21
Preschool Storytime	5/16/2014	20
SLP school visits - Lindgren, 8:35	5/19/2014	64
SLP school visits - PV, 12:50	5/19/2014	54
SLP school visits - Lindgren, 12:45	5/19/2014	63
SLP school visits - PV, 1:30	5/19/2014	49

SLP school visits - PV, 2:00	5/19/2014	42
SLP school visits - PV, 2:40	5/19/2014	48
PJ Storytime	5/21/2014	6
SLP school visits - Hillcrest, 9:15	5/21/2014	49
SLP school visits - Hillcrest, 9:45	5/21/2014	47
SLP school visits - Hillcrest, 10:15	5/21/2014	34
SLP school visits - Hillcrest, 10:45	5/21/2014	46
SLP school visits - Hillcrest, 12:30	5/21/2014	50
SLP school visits - Hillcrest, 1:00	5/21/2014	49
SLP school visits - Hillcrest, 1:30	5/21/2014	45
SLP school visits - Hillcrest, 2:00	5/21/2014	45
SLP school visits - Hillcrest, 2:30	5/21/2014	46
SLP school visits - St. Francis, 9:00	5/22/2014	20
SLP school visits - St. Francis, 12:15	5/22/2014	18
SLP school visits - St. Francis, 12:45	5/22/2014	16
SLP school visits - St. Francis, 1:15	5/22/2014	22
SLP school visits - St. Francis, 1:45	5/22/2014	20

b. Upcoming programs:

- i. See Summer Newsletter

4. Facilities/Equipment/Services

- a. Pierce County Library Plan, met with other county library directors, have a draft completed.

5. Personnel

- a. New employee – Madeline Page
 b. Shelley – attended Project WIN, Tues., May 20th, Ladysmith – share info.
 c. Upcoming staff workshops, etc.
 i. Support Staff Conference, Wed., May 28th, Eau Claire, sending Madeline and Margaret

6. Friends of the Library

- a. Next meeting – Tues., June 3, 6:30 p.m.
 b. Discussion on forming 501(c)3

7. Building/Space Committee Update

- a. Meeting agendas and minutes are on our website: www.ellsworthlibrary.org
 i. Click on “Building/Space Needs”, left side of page
 b. Next meeting – Mon., July 14, 6:30 p.m.

Sue Potter made a motion to approve the Directors report, seconded by Judy Perkins. Motion carried.

4. Building/Space Committee update – Next meeting Monday July 14, 2014 6:30pm

New Business

Discussion and action: set new employee wage – Discussion of wage for library page. Sue Potter made a motion to set the Library Page wage at \$8.00 an hour, seconded by Curt Wandmacher. Motion carried.

Sue Potter made a motion to adjourn the meeting, seconded by Sharon Hofmeister. Motion carried.

Next Meeting: June 24, 2014