

Ellsworth Public Library Board of Trustees Meeting Minutes  
Tuesday, June 27, 2017

The monthly meeting of the Ellsworth Public Library Board of Trustees was called to order by board president, Judy Perkins at 5:05 p.m. It was held at the Ellsworth Public Library.

A quorum was established. In attendance were Sharon Hofmeister, Karen Solyntjes, Renee Whipple, Judy Perkins and Library Director, Tiffany Meyer. Members absent were Curt Wandmacher, Dawn Schulte, and Angie Bjork.

Compliance with the open meeting law was met. The mission statement was read.

A motion was made by Sharon Hofmeister to approve the agenda, seconded by Renee Whipple. Motion carried.

Karen Solyntjes made a motion to approve the minutes of the May 30, 2017 meeting, seconded by Sharon Hofmeister. Motion carried.

#### Current Business

The board reviewed the financial report. Sharon Hofmeister made a motion to approve the financial report, seconded by Renee Whipple. Motion carried.

The board audited the monthly expenditures. Karen Solyntjes made a motion to approve the expenditures, seconded by Sharon Hofmeister. Motion carried.

The director's report was presented by Tiffany Meyer. A motion was made by Renee Whipple to approve the director's report, seconded by Karen Solyntjes. Motion carried.

Updates to the EPL Long Range Plan (Strategic Plan) were presented.

#### New Business

Tiffany presented some options for the library regarding fines and current policies at surrounding libraries.

Tiffany introduced the opportunities available for Trustee training.

Sharon Hofmeister made a motion to adjourn, seconded by Renee Whipple. Meeting adjourned at 5:42 p.m.

Next Meeting: July 25, 2017 at 5 p.m.

## Director's Report June 27, 2017

### 1. May Statistics:

- a. Total circulation: 5,232
- b. New patrons: 14
- c. New items: 333
- d. Public access computer sessions: 364
- e. Wireless sessions: 762 (up from 280 May 2016)
- f. E-materials checkouts: 427 (up from 377 May 2016)
- g. Website Visits: 886
- h. Door count: 2,883

### 2. Activities/Programs

#### a. May/June:

Geocaching Drop-in Game	May	21
PSL Outreach	6/1	10
Storytime: Blue Whale Blues	6/2	8
Atrium Outreach	6/6	8
Morning Book Club	6/8	2
Cooking from Scratch	6/8	3
Storytime: Goodnight Moon	6/9	7
Tech Time	6/12	2
Afghanistan presentation	6/13	33
PJ Storytime: Get Growing	6/13	11
Nature's Niche	6/14	104
Make & Take: Flower Pot	6/15	17
Storytime: Angie Nelson	6/16	35
Legos in the Library	6/20	14
Science Alliance: Chemistry	6/21	92
Upcycled Art: Nature	6/22	5
Teen Advisory Board	6/22	5
Storytime: Daddy Hugs	6/23	13

#### b. Upcoming:

- i. Food for Fines during month of July
- ii. Build a Better Meal cooking challenge for teens during month of July
- iii. NAMI: In Our Own Voice, July 18, 10 a.m.
- iv. Wednesday youth programs continue through July 19
- v. Teen Movie Night July 20, 5:30 p.m.
- vi. Just Breathe with guest author Leanne Waterworth, July 26, 1:30 p.m.

### 3. Facilities/Equipment/Services

- a. Little Free Libraries project update

#### Close Encounters of the Chemical Kind Science Alliance, 6/21/17



4. Personnel & Volunteers

- a. Meetings: Strategic Plan committee, May 31 (Judy, Angie, Tiffany); Dementia Friendly Community Coalition, June 5 (Florence); Village Board, June 5 (Curt, Tiffany); Staff Mtg., June 6 – community aspirations, summer program details, upcoming displays (all staff); Strategic Plan committee, June 7 (Judy, Angie, Tiffany); Assistant Librarian mtg., June 15 – library policy (Laurie, Jeanne, Darcy, Tiffany); Dianne Erickson, June 21 – teen/adult program ideas (Tiffany); TAB kickoff, June 22 (Jeanne); Dan Woll, June 26 – program setup (Tiffany)
- b. Training: The Librarians’ Guide to Homelessness, self-directed training modules (all staff)
- c. Darcy Behringer completed one year in Assistant Librarian position with EPL June 6
- d. Two new volunteers this summer: Love Hoffman and Julife Zink

5. Friends of the Library

- a. Met June 1 – Little Free Libraries project; Cheese Curd Festival; Little Golden Books; community aspirations exercise
- b. Approved Little Golden Books adoption fundraiser for months of July and August
- c. Next scheduled meeting – July 6, 5 p.m.

6. Building/Space Committee update

- a. Next scheduled meeting – TBD

Animal Architects  
Nature’s Niche, 6/14/17

