

Ellsworth Public Library Board of Trustees Meeting Minutes
Tuesday, March 28, 2017

The monthly meeting of the Ellsworth Public Library Board of Trustees was called to order by President, Judy Perkins at 5:00 p.m. It was held at the Ellsworth Public Library.

A quorum was established. In attendance were Judy Perkins, Curt Wandmacher, Sue Potter, Angie Bjork, Dawn Schulte, Karen Solyntjes, and Library Director, Tiffany Meyer. Absent was Sharon Hofmeister.

Compliance with the open meeting law was met. The mission statement was read.

A motion was made by Dawn Schulte to approve the agenda, seconded by Curt Wandmacher. Motion carried.

Angie Bjork made a motion to approve the minutes of the February 28, 2017 meeting, seconded by Dawn Schulte. Motion carried.

Current Business

The board reviewed the financial report. Karen Solyntjes made a motion to approve the financial report, seconded by Sue Potter. Motion carried.

The board audited the monthly expenditures. Dawn Schulte made a motion to approve the expenditures, seconded by Curt Wandmacher. Motion carried.

The director's report was presented by Tiffany Meyer. A motion was made by Curt Wandmacher to approve the director's report, seconded by Angie Bjork. Motion carried.

Review of the EPL Personnel Policy – After further revision by the committee, it will be presented at the next board meeting.

Discussion of expiring board terms. No action taken. Thank you to Sue Potter for her service.

New Business

A CD will be maturing in April. No action at this time.

Discussion of Volunteer Appreciation plans in April. No action required.

EPL Strategic Plan will need updating this spring. No action at this time.

Dawn Schulte made a motion to adjourn, seconded by Sue Potter. Motion carried. Meeting adjourned at 5:48 p.m.

Next Meeting: April 25, 2017 at 5 p.m.

Director's Report

March 28, 2017

1. February Statistics:

- a. Total circulation: 5,607
- b. New patrons: 11
- c. New items: 266
- d. Public access computer sessions: 425 (up from 376 Feb. 2016)
- e. Wireless sessions: 677 (up from 415 Feb. 2016)
- f. E-materials checkouts: 301
- g. Website Visits: 616
- h. Door count: 2,722

2. Activities/Programs

a. February/March:

Family Movie Night	2/28	11
Play & Learn	3/1	12
Tech Time	3/2	2
PSL Outreach	3/2	10
Mystery Quilt Reveal	3/2	36
Storytime: Snowman	3/3	16
PJ Storytime: Winter Animals	3/7	18
Play & Learn	3/8	9
Morning Book Club	3/9	4
Cooking from Scratch	3/9	6
Storytime: Winter Animals	3/10	19
Atrium Outreach	3/14	10
Play & Learn	3/15	10
Make & Take: Flower Pot	3/16	14
Storytime: Lucky Green	3/17	12
STEAM: Shape Up	3/18	11
Animals of the St. Croix	3/21	45
Legos in the Library	3/21	20
Art with Ann: Color Theory	3/23	4
Storytime: It's Spring	3/24	14
Mixed Media Workshop	3/25	10
Teen Tic Tac Toe	Jan.	5 participants, 3 blackouts turned in
Winter Whiteout Bingo	Feb.	69 participants, 10 blackouts
I Read 100 Stories	Mar.	65 participants

Animals of the St. Croix
Carpenter St. Croix Valley Nature Center
March 21, 2017



b. Upcoming:

- i. K-12 School Art Show going up April 3 & 4 for the month of April
- ii. National Library Week April 9-15 – refreshments & drop-in activity during week; gift basket drawing & book display throughout month
- iii. Who Will Speak for You When you Can't Speak for Yourself, April 18, 10 a.m.


3. Facilities/Equipment/Services

- a. AT&T upgrading routers/wiring for BadgerNet
- b. EPL is officially a dementia-friendly agency (ADRC)


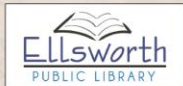
4. Personnel & Volunteers
 - a. Meetings: MORE Operations Committee, March 13, Rice Lake (Laurie); Staff meeting – covered all-purpose photo permission form, National Library Week ideas, volunteer/staffing needs, teen advisory council, March 16 (all staff); Finance, Purchasing, Building Committee – review of 2016 audit, March 21 (Curt, Tiffany)
 - b. Training: Event Planning in Libraries, March 6-31, UW-Madison (Florence); Community Engagement: Project Management, March 9, IFLS (Jeanne, Tiffany); Dementia-Friendly Agency training, March 16 (all staff); Powerup! Teen Leadership in Your Library and Beyond webinar, March 23 (Jeanne)
 - c. Crystal Johnson: completed introductory period March 2
5. Friends of the Library
 - a. Met March 2 – Discussed membership drive, membership cards, annual meeting, officers
 - b. Next scheduled meeting – April 6, 5 p.m.
6. Building/Space Committee update
 - a. Next scheduled meeting – TBD

**COMING TO A LOCATION
NEAR YOU**

**LITTLE
Free
LIBRARY**



This summer, librarians, teachers, and middle school students are teaming up to build and install several Little Free Libraries in rural Pierce County!



Want to get involved? Contact us from our website
www.ellsworthlibrary.org
Let us know what you'd like to see from your local Little Free Library!