

Ellsworth Public Library Board of Trustees Meeting
Tuesday, June 25, 2013
6:00 p.m.
Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011

Meeting Minutes

Call to order – Sue Potter, Shelley Anderson, Sue Palmquist, Sharon Hofmeister, Judy Perkins, Dawn Schulte and Curt Wandmacher, Nancy Ellefson.

Establish a quorum

Certification of compliance with Open Meeting Law

Approve agenda – Sue Potter made a motion to approve the agenda, seconded by Judy Perkins, motion carried.

Approve minutes from the May 28, 2013 Meeting. Curt Wandmacher made a motion to approve the May minutes, Sue Potter seconded, motion carried.

Current Business

- Review and approval of financial reports – Sue Potter made a motion to approve the financial reports, seconded by Dawn Schulte, motion carried.
- Audit and approval of monthly expenditures – Sue Potter made a motion to approve the monthly expenditures, seconded by Judy Perkins, motion carried.
- Review and approval of director’s report – Dawn Schulte made a motion to approve the June director’s report, seconded by Sue Potter, motion carried.

1. May Statistics:

- a. Total circulation: 6,244
- b. Public access computer use: 531 sessions, 15,409 minutes used
- c. Overdrive downloadable media: 303 total checkouts

2. New cards: 37

3. Activities/Programs

a. June programs:

- i. Summer reading programs are off and running, seem to be very popular this year
- ii. Teddy Bear Band was a huge success, 300+ people
- iii. Joe Helgeson will display his photography during July

b. Other May/June programs:

Movie Night	6/4/2013	19
Read at the Care Center	6/4/2013	9
PJ Storytime	6/11/2013	11
Preschool Storytime	6/13/2013	20
Preschool Storytime	6/14/2013	33
Family Concert Series - Teddy Bear Band	6/18/2013	323
Preschool Storytime	6/20/2013	30
Preschool Storytime	6/21/2013	18

c. Upcoming programs:

- i. Okee Dokee Brothers, Tues., July 16, East End Park, 6:30
- ii. Chamber will be there, Together Tuesdays
- iii. Traveling Tales, Fridays, July 12, 19, 26, Aug. 2

4. Facilities/Equipment

- a. New bike rack
- b. Door counter

5. Personnel
 - a. Employee resignation –Sue Potter made a motion to accept the resignation of Carol Stockwell, seconded by Judy Perkins, motion carried.
6. Friends of the Library
 - a. Next meeting Tues., Aug. 6, 6:30 p.m. – No July meeting
7. Building/Space Committee Update
 - a. Meeting notes/minutes are on our website: www.ellsworthlibrary.org
 - i. Click on “Building/Space Needs”, left side of page
 - b. Next meeting – Mon., July 22 at 6:30 p.m.
 - c. Committee assignment update on co-chairs
 - d. MS&R Site Evaluation Matrix results

New Business

- Bike rack - Judy Perkins made a motion to give Shelley the authority to proceed with the purchase of a bike rack, Sue Palmquist seconded, motion carried.
- Door counter – Shelley will do additional research on the options available and present the information at the July meeting.
- Building/Space Committee update – See minutes on website www.ellsworthlibrary.org
Click on “Building/Space Needs”, left side of page

Sue Potter made a motion to adjourn, seconded by Dawn Schulte, motion carried.

Next Meeting: Tuesday, July 30, 2013 at 6:00 pm.