

**Ellsworth Public Library Board of Trustees Meeting**  
**Tuesday, May 28, 2013**  
**6:00 p.m.**  
**Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011**

**Meeting Minutes**

Call to order – Sue Potter, Shelley Anderson, Sue Palmquist, Sharon Hofmeister, Judy Perkins and Maggie Jungmann.

Establish a quorum

Certification of compliance with Open Meeting Law

Approve agenda - Sharon H. made a motion to approve, seconded by Sue Potter, motion carried.

Approve minutes from the Apr. 30, 2013 Meeting. Sue Potter made a motion, Judy Perkins seconded, motion carried.

**Current Business**

- Sue Potter, Treasurer and discussion of current investments.
- Review and approval of financial reports - Maggie J. made a motion to approve, seconded by Judy P., motion carried.
- Audit and approval of monthly expenditures – Maggie J. made a motion to approve, seconded by Sue Palmquist, motion carried.
- Review and approval of director’s report – Judy P. made a motion to approve, seconded by Sue Palmquist, motion carried.

1. April Statistics:

- a. Total circulation: 7145
- b. Public access computer use: 523 sessions, 16,224 minutes used
- c. Overdrive downloadable media: 394 total checkouts
- d. New cards: 19

2. Activities/Programs

a. May programs:

- i. SLP kick-off visits, great response, newspaper article, IFLS website
- ii. Fish Fry with the Fabulous Five, Fri., May 17 – prize for our March Reading Challenge, Laura Krech

b. Other May programs:

Preschool Storytime	5/2/2013	24
Preschool Storytime	5/3/2013	26
Preschool Storytime	5/16/2013	22
Preschool Storytime	5/17/2013	26
School Visits/Skit	5/6/2013	187
School Visits/Skit	5/7/2013	139
School Visits/Skit	5/9/2013	102
School Visits/Skit	5/10/2013	371
PJ Storytime	5/21/2013	12
Craft Day	5/18/2013	29
Teen Fun Day	5/23/2013	5
Preschool Storytime	5/23/2013	22
Preschool Storytime	5/24/2013	28
Morning Book Club	5/16/2013	7
Read at the Care Center	5/14/2013	8

c. Upcoming programs:

- a. Summer Reading programs are in place, begin June 10th; Baby, Children's, Teens, and Adult.
  - b. Entertainers are scheduled for July, Wednesdays at 1:00 in the parking lot or Zion Covenant Church if inclement weather
  - c. Craft booth at Cheese Curd Festival, Sat., June 29
  - d. Staff will ride in truck promoting the library, board members?
  - e. Music in the Park this summer, with the Chamber, June 18, July 16, August 13
  - f. Traveling Tales – Storytime each Friday in July in Bay City at Flat Pennies
  - g. 2 Legos in the Library this summer, by popular demand
3. Facilities/Equipment
- a. Internet access, now running Badgernet and Midcontinent, could not run both through Midcontinent at this time
  - b. EHS students cleaned up/raked outside – May 17
  - c. Ellsworth Industrial Council, broadband internet access discussion
4. Personnel
- a. Director's Council – library system study by the Department of Administration and the Department of Public Instruction, Joint Finance Committee seeking potential for savings
  - b. Director attended Chamber meeting, promoted our summer programming
  - c. Director attended Ellsworth Industrial Council meeting, high speed internet access discussion
  - d. Staff viewed webinar on Reader's Advisory
5. Friends of the Library
- a. Next meeting Tues., June 4, 6:30 p.m.
  - b. Cheese Curd Festival – limited participation
6. Building/Space Committee Update
- a. Meeting notes/minutes are on our website: [www.ellsworthlibrary.org](http://www.ellsworthlibrary.org)
  - b. Next meeting – Wed., June 5, town tour at 3:30 p.m., meeting at 6:30 p.m.
  - c. Committee assignment update on co-chairs
  - d. Milt Helmer, assisting in producing the Case Statement, near completion

### **New Business**

Sharon H. made a motion to approve the Building Program, seconded by Judy Perkins, motion carried.

Adjournment – Maggie J. made a motion to adjourn, seconded by Judy Perkins, motion carried.

Next Meeting: Tuesday, June 25, 2013 at 6 pm.