

Ellsworth Public Library Board of Trustees
Tuesday, October 29, 2013 Meeting Minutes

1. Call to order

Sue Palmquist called to order the regular meeting of the Ellsworth Public Library Board at 6:02 p.m. on Tuesday, October 29, 2013.

11. Establish A Quorum

Dawn Schulte conducted a roll call. The following persons were present: Sue Palmquist, Curt Wandmacher, Judy Perkins, Sharon Hofmeister, and Shelley Anderson.

Not present were; Maggie Jungmann, Sue Potter.

111. Approve Agenda

A motion was made by Judy Perkins and seconded by Sharon Hofmeister to approve the agenda. Motion carried.

1V. Approval of minutes from Tuesday, August 27, 2013.

Sharon Hofmeister made a motion to approve the minutes, seconded by Judy Perkins. Motion carried.

V. Current Business

A. Review and approval of financial reports

A motion was made by Curt Wandmacher and seconded by Dawn Schulte to move \$1,000 from Bank Mutual checking account to State Farm money market account. Motion carried. A motion was made by Sharon Hofmeister and seconded by Judy Perkins to approve financial reports. Motion carried.

B. Audit and approval of monthly expenses

A motion was made by Judy Perkins and seconded by Sharon Hofmeister to approve. Motion carried.

C. Review and approval of Director's Report

A motion was made by Sharon Hofmeister and seconded by Judy Perkins to approve. Motion carried.

1. September Statistics:

- a. Total circulation: 5540
- b. Public access computer use: 550 sessions, 14,007 minutes used
- c. Overdrive downloadable media: 216 total checkouts

2. New cards: 52

3. Activities/Programs

a. End of September/October programs:

Job Fair	9/25/2013	15
Teen Duck Tape Day	9/26/2013	26
Preschool Storytime	9/26/2013	13
Preschool Storytime	9/27/2013	15
Movie - Epic	10/1/2013	16
Read @ Care Center	10/1/2013	9
Preschool Storytime	10/3/2013	24
E-Reader Workshop	10/3/2013	14
Preschool Storytime	10/4/2013	27
Mary Logue, author	10/8/2013	11
Teen Read Book Club	10/10/2013	4
Preschool Storytime	10/10/2013	12
Preschool Storytime	10/11/2013	28
PJ Storytime	10/15/2013	12
Preschool Storytime	10/17/2013	17
Morning Book Club	10/17/2013	6
Preschool Storytime	10/18/2013	25
American Girl	10/19/2013	28
Legos in the Library	10/22/2013	14
Teen Fun Day	10/24/2013	8

Preschool Storytime	10/24/2013	18
Preschool Storytime	10/25/2013	18
Pumpkin Party in the Park	10/26/2013	250 plus

b. Upcoming programs:

- i. Movie - Monster's U, Tues., Nov. 5, 6:30 p.m.
- ii. Organizing Workshop - Tues., Nov. 12, 6:30 p.m.
- iii. Fall Mini-Mystery Quilt Show & Tell - Thurs., Nov. 14, 6:30 p.m.
- iv. Legos in the Library - Tues. Nov. 26, 3:45 – 5:00 p.m.

4. Facilities/Equipment

- a. Door counter, waiting on installation
- b. Bike rack completed

5. Personnel

- a. ILS (Integrated Library System) – Rice Lake, today, Julie
- b. Story Props and Decorations, IFLS workshop, Nov. 13, Julie

6. Friends of the Library

- a. Next meeting Tues., Nov. 5, 6:30 p.m.
- b. Book Sale - \$304

7. Building/Space Committee Update

- a. Meeting agendas and minutes are on our website: www.ellsworthlibrary.org
 - i. Click on “Building/Space Needs”, left side of page
- b. Next meeting – Mon., Nov. 18, 6:30 p.m.

V1. New Business

Reviewed the 2014 Budget, tabled until next month, because of lack of information on Health Insurance premium increase.

V11. Adjournment

A motion to adjourn was made by Dawn Schulte and seconded by Sue Palmquist. Motion carried. Adjourned at 7:04 p.m.

Next meeting Thursday November 21, 2013 @ 5:30 p.m.

Submitted by Dawn Schulte