

Ellsworth Public Library Board of Trustees  
Tuesday, August 27, 2013 Meeting Minutes

1. Call to order

Sue Palmquist called to order the regular meeting of the Ellsworth Public Library Board at 6:05 p.m. on Tuesday, August 27, 2013.

11. Establish A Quorum

Dawn Schulte conducted a roll call. The following persons were present: Sue Palmquist, Sue Potter, Judy Perkins, Sharon Hofmeister, and Shelley Anderson.

Not present were; Maggie Jungmann, Curt Wandmacher

111. Approve Agenda

A Motion was made by Sue Potter and seconded by Judy Perkins to approve the agenda. Motion carried.

1V. Approval of minutes from Tuesday, July 30, 2013.

Dawn made a motion to approve the minutes, seconded by Sharon . Motion carried.

V. Current Business

A. Review and approval of financial reports

A motion was made by Sue Potter and seconded by Sue Palmquist to approve financial reports. Motion carried.

B. Audit and approval of monthly expenses

A motion was made by Judy and seconded by Sue Palmquist to approve. Motion carried.

C. Review and approval of Director's Report

A motion was made by Sharon and seconded by Judy. Motion carried.

1. July Statistics:

- a. Total circulation: 8080
- b. Public access computer use: 573 sessions, 13,916 minutes used
- c. Overdrive downloadable media: 250 total checkouts

2. New cards: 21

3. Activities/Programs

a. August programs:

i. Summer reading programs

- i. Adult: 418 "bookmarks" or entry forms handed out, 307 returned; 111 patrons participated, Esther Keup won \$50 GC to Shady Grove
- ii. Teen: 236 bookmarks handed out, 183 returned, 60 teens signed up, Alex Hinerman won \$50 Target GC
- iii. Kids: 191 signed up, 77 received free books
- iv. Early Literacy program: 30 signed up 7 received free books

ii. Open Houses at all the schools

b. Other July/August programs:

SLP- Music with Rachael Kroog	7/31/2013	62
Preschool Storytime	8/1/2013	40
Preschool Storytime	8/2/2013	25
Traveling Tales at Flat Pennies	8/2/2013	5
Preschool Storytime	8/8/2013	22
Preschool Storytime	8/9/2013	26
Panther Kids Club	8/14/2013	28
Family Concert - Pint Size Polkas	8/13/2013	118
Preschool Storytime	8/15/2013	21
Preschool Storytime	8/16/2013	39
PJ Storytime	8/20/2013	12
Read at the Care Center	8/6/2013	8
National Night Out	8/6/2013	76
Lindgren Open House	8/21/2013	113
Middle School Open House	8/22/2013	74

- c. Upcoming programs:
  - i. Mary Logue author, Tues., Oct. 8, 6:30 p.m.,
  - ii. Duck Tape Teen Fun, Thurs., Sept. 26, 3:15 p.m.
  - iii. Regular programs begin in September: American Girl, Teen Fun Day, Teen Book Club, Morning Book Club, Legos
4. Facilities/Equipment
  - a. New bike rack, delayed
  - b. Door counter, ordered, on back order
5. Personnel
  - a. New shirts are in for staff and board
6. Friends of the Library
  - a. Next meeting Tues., Sept. 3, 6:30 p.m.
7. Building/Space Committee Update
  - a. Meeting notes/minutes are on our website: [www.ellsworthlibrary.org](http://www.ellsworthlibrary.org)
    - i. Click on "Building/Space Needs", left side of page
  - b. Next meeting – Mon., Sept. 9, 7:00 p.m., committee will attend Village Board meeting, MS&R will present overview of top 3 sites

#### V11. Adjournment

A motion to adjourn was made by Sharon and seconded by Judy. Motion carried.

Adjourned at 6:40 p.m.

- A. Next meeting Tues., September 24 @ 6:00 p.m.

Submitted by Dawn Schulte