

Ellsworth Public Library Board of Trustees Meeting
Tuesday, July 30, 2013
6:00 p.m.
Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011

Meeting Minutes

Call to order – Sue Potter, Shelley Anderson, Sue Palmquist, Maggie Jungmann, Dawn Schulte and Curt Wandmacher.

Establish a quorum

Certification of compliance with Open Meeting Law

Approve agenda – Sue Potter made a motion to approve the agenda, seconded by Dawn S., motion carried.

Approve minutes from the June 25, 2013 - Dawn S. made a motion to approve the June minutes, Curt W. seconded, motion carried.

Current Business

- Review and approval of financial reports – Curt W. made a motion to approve the financial reports, seconded by Dawn S., motion carried.
- Audit and approval of monthly expenditures – Sue Potter made a motion to approve the monthly expenditures, seconded by Maggie J., motion carried.
- Review and approval of director’s report – Dawn S. made a motion to approve the June director’s report, seconded by Sue Potter, motion carried.

1. June Statistics:

- a. Total circulation: 7376
- b. Public access computer use: 553 sessions, 15,534 minutes used
- c. Overdrive downloadable media: 277 total checkouts

2. New cards: 33

3. Activities/Programs

a. July programs:

- i. Summer reading programs, very successful
- ii. Last afternoon entertainer, Rachel Kroog, this Wed.
- iii. Traveling Tales, growing each week, very appreciated, Flat Pennies heavily promoted
- iv. Okee Dokee Brothers was a huge success, 200+ people, even with extremely hot weather
- v. Breastfeeding Awareness display of information through August

b. Other June/July programs:

Legos in the Library	6/27/2013	18
Preschool Storytime	6/27/2013	35
Preschool Storytime	6/28/2013	19
Crafts & Games at Curd Fest	6/29/2013	54
Read at the Care Center	7/2/2013	9
SLP - Nothando Zulu	7/3/2013	78
PJ Storytime	7/9/2013	14
SLP Pool Party	7/10/2013	122
Preschool Storytime	7/11/2013	45
Traveling Tales, Flat Pennies	7/12/2013	3
Family Concerts,		
Okee Dokee Bros.	7/16/2013	208
SLP - Wonderweavers	7/17/2013	54

Preschool Storytime	7/18/2013	44
Preschool Storytime	7/19/2013	17
Traveling Tales, Flat Pennies	7/19/2013	10
SLP- Jason Huneke – Juggler	7/24/2013	124
Legos in the Library	7/25/2013	15
Preschool Storytime	7/25/2013	35
Traveling Tales, Flat Pennies	7/26/2013	13
Preschool Storytime	7/26/2013	41

- c. Upcoming programs:
 - i. Pint-Size Polkas, Aug. 13, East End Park, 6:30
 - ii. Chamber will be there, Together Tuesdays
 - iii. Traveling Tales, last Friday – Aug. 2
 - iv. National Night Out, Tuesday, Aug. 6, at the park, Friends group will represent library
 - v. Open Houses at the schools, looking for Board and Friends as reps.
4. Facilities/Equipment
 - a. New bike rack
 - b. Door counter
5. Personnel
 - a. New employee – Karin Flom
 - b. Carol, lunch and flowers, Thursday, 8/1, 1:30
6. Friends of the Library
 - a. Next meeting Tues., Aug. 6, 6:00 p.m., prior to National Night Out
7. Building/Space Committee Update
 - a. Meeting notes/minutes are on our website: www.ellsworthlibrary.org, Click on “Building/Space Needs”, left side of page
 - b. Next meeting – Mon., Aug. 12 at 6:30 p.m.
 - c. Committee assignment update on co-chairs
 - d. MS&R further site evaluations of top 4 sites

New Business

- Staff/Board Shirts - Maggie J. made a motion to purchase staff/board shirts, Dawn S. seconded, motion carried.
- Bike rack - estimated cost \$425
- Door counter – Shelley will order the basic model. Sue Potter made a motion to accept the purchase of two TB12 door counters, Maggie J. seconded, motion carried.

Curt W. made a motion to adjourn, seconded by Sue Palmquist, motion carried.

Next Meeting: Tuesday, August 27, 2013 at 6:00 pm.