

## Meeting Minutes

### Ellsworth Public Library Board of Trustees Meeting

Tuesday, December 30, 2014

5:00 p.m.

Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011

#### **I. Call to order**

The meeting was called to order at 5:02pm by president Judy Perkins.

#### **II. Establish a quorum**

In attendance were Judy Perkins, Dawn Schulte, Curt Wandmacher, Sue Potter, Sharon Hofmeister, Angie Bjork and Tiffany Meyer.

#### **III. Certification of compliance with Open Meeting Law**

Open meeting law compliance was met.

#### **IV. Approve agenda**

MSC Motion made to approve the agenda made by Sue Potter, seconded by Sharon Hofmeister.

#### **V. Approve minutes from the December 1, 2014 Meeting**

MSC Motion made to approve the December 1, 2014 meeting minutes made by Dawn Schulte, seconded by Angie Bjork.

#### **VI. Current Business**

- A. Review and approval of financial reports - MSC Motion made to approve the financial reports made by Curt Wandmacher, seconded by Dawn Schulte.
- B. Audit and approval of monthly expenditures - MSC Motion made to approve the monthly expenditures made by Curt Wandmacher, seconded by Dawn Schulte.
- C. Review and approval of director's report – MSC Motion made to approve the director's report made by Sharon Hofmeister, seconded by Sue Potter

#### **VII. New Business**

- A. Youth Services/Program Coordinator position – Open position is posted. At this time we are continuing to accept applications.
- B. Building/Space Committee update – See Building/Space Committee meeting minutes from 12-8-14.
- C. Annual Library Party – We will plan on a spring celebration, Tiffany will look for a venue.
- D. Patron privacy and debt collection – Library staff will follow up on missing materials. The current policy will need to be updated to reflect current Wisconsin State Statutes 43.30.

Adjournment - MSC Sue Potter made a motion to adjourn the meeting, seconded by Angie Bjork. Meeting adjourned at 5:48pm.

Next Meeting: January 27, 2015 5pm

The Ellsworth Public Library will attempt to provide accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, contact the Ellsworth Public Library at 715-273-3209. For more information on the agenda, please contact Judy Perkins, President, Ellsworth Public Library Board of Trustees at 715-273-4270.