

Ellsworth Public Library Board of Trustees  
Tuesday, July 29, 2014 Meeting Minutes

1. Call to order

Sue Palmquist called to order the regular meeting of the Ellsworth Public Library Board at 6:22 pm on Tuesday July 29, 2014.

11. Establish A Quorum

Dawn Schulte conducted a roll call. The following persons were present: Sue Palmquist, Sue Potter, Judy Perkins, Curt Wandmacher, Sharon Hofmeister and Shelley Anderson.

Not present: Maggie Jungmann

111. Approve Agenda

A Motion was made by Judy Perkins and seconded by Sue Potter to approve the agenda. Motion carried.

1V. Approval of minutes from Tuesday, May 27, 2014. (No June Meeting)

Curt Wandmacher made a motion to approve the minutes, seconded by Sue Potter. Motion carried.

V. Current Business

A. Review and approval of financial reports

A motion was made by Curt Wandmacher and seconded by Judy Perkins. Motion carried.

B. Audit and approval of monthly expenses

Director Shelley Anderson presented her written financial report for review. A motion was made by Dawn Schulte and seconded by Sharon Hofmeister to approve the expense report submitted. Motion carried.

C. Review and approval of Director's Report

A motion was made by Dawn Schulte and seconded by Sue Potter. Motion carried.

1. June Statistics:

- a. Total circulation: 6695
- b. Public access computer use: 445 sessions, 13098 minutes used
- c. Overdrive downloadable media: 366 total checkouts
- d. Door count: June and July on next report

2. New cards: 44

3. Activities/Programs

a. July programs:

Preschool Storytime	6/26/2014	19
Preschool Storytime	6/27/2014	37
Traveling Tales	7/8/2014	6
Tech Time	7/8/2014	4
Read at Care Center	7/8/2014	6
SLP - Big Fun Show	7/9/2014	124
Science - Funky Fizzics	7/10/2014	8
Preschool Storytime	7/10/2014	38
Preschool Storytime	7/11/2014	38
Traveling Tales	7/15/2014	6
SLP - Mullet River Boys - East End Park	7/15/2014	83
SLP - Mad Scientist	7/16/2014	136
Summer Science - Magnets	7/17/2014	10
Preschool Storytime	7/17/2014	37
Preschool Storytime	7/18/2014	19
Legos in the Library	7/22/2014	10
SLP - Pool Party	7/23/2014	110

Summer Science - Rockets	7/24/2014	15
Preschool Storytime	7/24/2014	39
Preschool Storytime	7/25/2014	21

- b. Upcoming programs:
  - i. Science program - Thurs., July 31 – visiting meteorologist
  - ii. National Night Out – Tues., Aug. 5 – east end park
  - iii. Science program - Hula Hoops – Thurs., Aug. 14
  - iv. Zinghopper Kid’s Dance Party – Tues., Aug. 19, Summer Family Series
  - v. Science program – Thurs., Aug. 21 – amazing things

4. Facilities/Equipment/Services

- a. Pierce County Library Plan - important meeting dates:
  - Finance Committee - Mon., Aug. 4, 4:00 p.m.
  - County Board meeting - Tues., Aug. 26, 7:00 p.m.
  - County Board meeting – Tues., Sept. 23, 7:00 p.m.
- b. Update on Badgernet upgrade – electrical prep work completed today

5. Personnel

- a. Wisconsin Trustee Training Week webinars, Aug. 18-21, 12 p.m., flyer

6. Friends of the Library

- a. Next meeting – Tues., Aug. 5, 6:30 p.m. at National Night Out
- b. Further discussion on forming 501(c)3

7. Building/Space Committee update

- a. Meeting agendas and minutes are on our website:
  - [www.ellsworthlibrary.org](http://www.ellsworthlibrary.org)
  - i. Click on “Building/Space Needs”, left side of page
- b. Next meeting – Mon., Aug. 11, 6:30 p.m.

V1. New Business

Discussed staff wages, more information needed, tabled until August meeting.

V11. Adjournment

A motion to adjourn was made by Dawn Schulte and seconded by Sue Potter. Motion carried. Adjourned at 7:23 p.m.

Next Meeting to be Tuesday, August 26th at 6 p.m.

Submitted by Dawn Schulte