

Ellsworth Public Library Board of Trustees
Tuesday, February 25, 2014 Meeting Minutes

1. Call to order

Sue Palmquist called to order the regular meeting of the Ellsworth Public Library Board at 6:06 p.m. on Tuesday, February 25, 2014.

11. Establish A Quorum

Maggie Junmann conducted a roll call. The following persons were present: Judy Perkins, Maggie Jungmann, Sue Potter, Sue Palmquist, and Shelley Anderson. Sharon Hofmeister arrived at 6:25 p.m. Not present were; Curt Wandmacher and Dawn Schulte

111. Approve Agenda

A Motion was made by Judy P. and seconded by Sue Potter to approve the agenda. Motion carried.

1V. Approval of amended minutes from Tuesday, January 28, 2014.

Sue Potter made a motion to approve the amended minutes, seconded by Judy Perkins. Motion carried.

V. Current Business

A. Review and approval of financial reports

A motion was made by Sue Potter and seconded by Sue Palmquist to approve financial reports. Motion carried.

B. Audit and approval of monthly expenses

A motion was made by Maggie Jungmann and seconded by Judy Perkins to approve. Motion carried.

C. Review and approval of Director's Report

A motion was made by Sue Potter and seconded by Maggie Jungmann. to approve. Motion carried.

1. January Statistics:

- a. Total circulation: 6,256
- b. Public access computer use: 480 sessions, 14,923 minutes used
- c. Overdrive downloadable media: 411 total checkouts

2. New cards: 24

3. Activities/Programs

a. February programs:

Legos in the Library- school was cancelled	1/28/2014	8
Preschool Storytime - snowy day	1/30/2014	7
Preschool Storytime	1/31/2014	31
Clifford the Big Red Dog visit	2/1/2014	87
Literacy/Magician event at Hillcrest	2/3/2014	408
Literacy/Magician event at Lindgren	2/3/2014	141
Literacy/Magician event at Prairie View	2/3/2014	258
Literacy evening event at Prairie View	2/3/2014	110
Preschool Storytime	2/6/2013	14
Preschool Storytime	2/7/2014	34
Tech Time	2/6/2014	6
PJ Storytime	2/18/2014	2
American Girl – Julie	2/22/2014	23

Adult reading challenge for February – 270 bookmarks

Teen reading challenge – Chill out and read! 93 bookmarks

1000 Books before Kindergarten update - 82 signed up so far

b. Upcoming programs:

- i. School Art Display thru the month of March; Quilt Display in April
- ii. Movie – Tues., March 4, 6:00 p.m. – Free Birds
- iii. Tech Time – Thurs., March 6, 6:00 to 7:30
- iv. Willy Wonka’s Magical Chocolate Factory program – Fri., March 14th at 1:00 – during Spring Break (at Zion)
- v. Mystery Quilt – all clues given out - #s; Quilt Reveal held on March 27th
- vi. I Read 100 Stories – thru March
- vii. Author Steve Kosa (attorney from Hudson) - Tues., April 8th, 6:30
- viii. Pierce County Health Fair – Thursday, April 10, 10:30 to 2:00, Seyforth Building, volunteers?
- ix. Spring Fever Expo – Sat., April 12, 9:00 to 1:00, volunteers?
- x. Book Sale – tentatively Sat., April 12, 9:00 to 1:00 – Friends will run?

4. Facilities/Equipment

- a. New color printer
- b. Ellsworth Chamber replacing street banners; \$100; we will get one

5. Personnel

- a. Julie and I attended Summer Library Program workshop in Menomonie; Julie presented.
- b. Village position open

6. Friends of the Library

- a. Next meeting – Tues., March 4, 6:30 p.m.

7. Building/Space Committee Update

- a. Meeting agendas and minutes are on our website:
www.ellsworthlibrary.org
 - i. Click on “Building/Space Needs”, left side of page
- b. Next meeting – Mon., Mar. 17, 6:30 p.m.

V1. New Business:

- Discussion and action: Employee 6-month evaluation-table until next month
- Discussion and action: Remaining 2013 ACT 150 funds, a motion was made by Sue Palmquist to carry over the 2013 ACT 150, seconded by Sharon Hofmeister, motion carried.
- Discussion and action: Approve 2013 Annual Report, a motion was made by Sharon Hofmeister to approve 2013 Annual Report, seconded by Judy Perkins motion carried.

A motion was made by Sharon Hofmeister to adjourn, seconded by Judy Perkins. Motion carried.

Next meeting Tuesday, March 25, 6:00 p.m.

Submitted by Maggie Jungmann