

Ellsworth Public Library Board of Trustees
Tuesday, January 28, 2014 Meeting Minutes

1. Call to order

Sharon Hofmeister called to order the regular meeting of the Ellsworth Public Library Board at 6:00 p.m. on Tuesday, January 28, 2014.

11. Establish A Quorum

Dawn Schulte conducted a roll call. The following persons were present: Curt Wandmacher, Judy Perkins, Maggie Jungmann, Sue Potter, Sharon Hofmeister, and Shelley Anderson.

Not present were; Sue Palmquist.

111. Approve Agenda

A Motion was made by Sue Potter and seconded by Curt W. to approve the agenda. Motion carried.

1V. Approval of minutes from Tuesday, January 28, 2014.

Judy Perkins made a motion to approve the minutes, seconded by Sharon. Motion carried.

V. Current Business

A. Review and approval of financial reports

A motion was made by Curt W. and seconded by Judy Perkins to approve financial reports. Motion carried.

B. Audit and approval of monthly expenses

A motion was made by Curt W. and seconded by Sue P. to approve. Motion carried.

C. Review and approval of Director's Report

A motion was made by Maggie Jungmann and seconded by Sue Potter to approve. Motion carried.

1. Nov./Dec. Statistics:

- a. Total circulation: Nov. 6083, Dec. 5099
- b. Public access computer use: Nov. - 421 sessions, 12,166 minutes used; Dec. - 380 sessions, 11,170 minutes used
- c. Overdrive downloadable media: Nov. - 301 total checkouts; Dec. - 327 total checkouts

2. New cards: 28

3. Activities/Programs

a. Dec./Jan. programs:

Movie - Planes	12/3/2013	26
Christmas Ornament Make-n-Take	12/5/2013	8
Preschool Storytime	12/5/2013	19
Tech Time	12/5/2013	6
Preschool Storytime	12/6/2013	15
Read at the Care Center	12/10/2013	7
Teen Read Book Club	12/10/2013	4
Preschool Storytime	12/12/2013	22
Preschool Storytime	12/13/2013	29
Legos in the Library	12/17/2013	16
PJ Storytime	12/17/2013	16
Morning Book Club	12/19/2013	5
American Girl Christmas Tea	12/21/2013	31
Tech Time	1/2/2014	4
Movie Night - Despicable Me 2	1/7/2014	17
Job Service Presentation	1/8/2014	5
Teen Read Book Club	1/9/2014	4

Quilts Tell Stories w/ Jane Reis	1/16/2014	42
Preschool Storytime	1/16/2014	12
Morning Book Club	1/16/2014	6
Preschool Storytime	1/17/2014	39
PJ Storytime	1/18/2014	11
American Girl - Caroline	1/18/2014	15
Preschool Storytime	1/24/2014	28

- b. Upcoming programs:
 - i. Adult reading challenge for February – Olympic theme, Burgers with the Book Lovin’ Bobettes
 - ii. Teen reading challenge – Chill out and read!
 - iii. 1000 Books before Kindergarten update:
 - i. Sat., Feb. 1, 10 to 12 – Kick-off for 1000 Books program; Clifford the Big Red Dog will be here
 - ii. 42 signed up so far
 - iii. Mon., Feb. 3 – collaborating with the elementary schools, Reading is Fun month at the schools
 - iv. Met with the Katie Bartko and Sara Sabelko of the Pierce County Public Health Dept.; they will help promote our program
 - iv. Movie – Cloudy with a Chance of Meatballs 2/4/14 - 6:00 p.m.
 - v. Tech Time – Thurs., Feb. 6, 6:00 to 7:30
 - vi. Mystery Quilt has begun – 55 signed up
4. Facilities/Equipment
 - a. New furniture for children’s area
 - b. New display kiosk for events
 5. Personnel
 6. Friends of the Library
 - a. Next meeting – Tues., Feb. 4, 6:30 p.m., cancelled Jan. meeting due to the cold
 7. Building/Space Committee Update
 - a. Meeting agendas and minutes are on our website: www.ellsworthlibrary.org
 - i. Click on “Building/Space Needs”, left side of page
 - b. Next meeting – Mon., Mar. 17, 6:30 p.m.; no Feb. meeting; (waiting on BMO Harris).
In the interim - publish articles in the newspaper to bring the public up to speed on:
 1. What we’ve accomplished so far.
 2. Weighing options of new vs. renovated space.
 3. Answer concerns (combined public/school library).
 4. What does a future library look like?
 5. Encourage the public to let their village rep. know how they feel about a new library.

V1. New Business:

-Discussion and action: amend Library Personnel Policies

Amended COBRA as per the letter submitted by Attorney Ben Jones, Wisconsin Retirement System. A motion was made by Curt W. and seconded by Judy P. Motion passed.

-Discussion and action: Personnel Wages for 2014

A motion was made by Curt W. to increase the wages 2.5%, seconded by Dawn S. In favor, Curt W., Judy P., Maggie J., Dawn S., Sharon H. Opposed, Sue Potter. Motion Carried.

A motion was made by Curt W. to adjourn, seconded by Judy P.

Next meeting Tuesday, February 25, 6:00 p.m.

Submitted by Maggie Jungmann