

## MEETING MINUTES

### Ellsworth Public Library Board of Trustees Meeting

Tuesday, September 30, 2014

6:00 p.m.

Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011

Call to order – The meeting was called to order by acting president Curt Wandmacher at 6pm.

Establish a quorum – Attending Sharon Hofmeister, Sue Potter, Curt Wandmacher, Dawn Schulte and Acting Library Director Shelley Anderson.

Certification of compliance with Open Meeting Law met.

Motion made to approve the agenda by Sue Potter, seconded by Dawn Schulte.

Motion carried.

Approve minutes from the August 26, 2014 Meeting

Motion made to approve the minutes by Sue Potter, seconded by Curt W.

Motion carried.

Approve minutes from special meeting held on September 18, 2014.

Motion made to approve the minutes by Dawn, seconded by Sue P.

Motion carried.

Approve minutes from special meetings held on September 25, 2014

Motion made to approve the minutes by Sue Potter, seconded by Curt W.

Motion carried.

### Current Business

Review and approval of financial reports

Motion made to approve financial reports by Sue P., seconded by Dawn. Motion carried.

Audit and approval of monthly expenditures - Motion made to approve monthly expenditures by Sue Potter, seconded by Curt W. Motion Carried

Review and approval of director's report

## Director's Report September, 2014

1. August Statistics:
  - a. Total circulation: 6,129
  - b. Public access computer use: 441 sessions, 13,153 minutes used
  - c. Overdrive downloadable media: 274 total checkouts
  - d. Door count: August ?
  
2. New cards: 31
  
3. Activities/Programs
  - a. September programs:

Tech Time	9/4/2014	5
Preschool Storytime	9/11/2014	20
Preschool Storytime	9/12/2014	19
PJ Storytime	9/16/2014	11

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Preschool Storytime	9/18/2014	18
Preschool Storytime	9/19/2014	28

4. Facilities/Equipment/Services
  - a. Pierce County Library Plan - important meeting dates:  
County Board meeting – Tues., Sept. 23, 7:00 p.m. results?
  - b. Update on Badgernet (internet) upgrade – Gus from IFLS
  
5. Personnel
  - a. Sierra Circ / Customer Service workshop, Sept. 25 – staff attending / a.m. and p.m.
  - b. Bus Tour, Oct. 24, IFLS sponsored trip to visit several libraries in the Twin Cities
  
6. Friends of the Library
  - a. Next scheduled meeting – Tues., Oct. 7, 6:30 p.m.
  
7. Building/Space Committee update
  - a. Meeting agendas and minutes are on our website:  
[www.ellsworthlibrary.org](http://www.ellsworthlibrary.org)
    - i. Click on “Building/Space Needs”, left side of page

Next scheduled meeting – Mon., Oct. 13, 6:30 p.m.

Motion made to approve director’s report by Sharon H, seconded by Sue Potter.  
Motion Carried

**New Business**

Library Director

MSC – Dawn S/Sue Potter to accept the resignation of Shelley Anderson as Library Director.

MSC– Dawn/Sue Potter to Hire Linette Greske as library director and will start Oct 13, 2014.

Adjournment

Motion made to adjourn at 6:25pm by Sue Potter, seconded by Curt W., motion carried.  
Next Meeting: October 28, 2014 6:00pm.

Respectfully submitted by Sharon Hofmeister, acting secretary.