

Meeting Minutes

Ellsworth Public Library Board of Trustees Meeting

Tuesday, April 28, 2015

5:00 p.m.

Ellsworth Public Library, 312 West Main St., Ellsworth, WI 54011

I. Call to order

The meeting was called to order at 5:02pm by president Judy Perkins.

II. Establish a quorum

In attendance were Judy Perkins, Sue Potter, Sharon Hofmeister, Angie Bjork, Karen Solyntjes and Tiffany Meyer.

III. Certification of compliance with Open Meeting Law

Open meeting law compliance was met.

IV. Approve agenda

MSC Motion made to approve the agenda made by Sue Potter, seconded by Sharon Hofmeister.

V. Approve minutes from the March 31, 2015 Meeting

MSC Motion made by Angie Bjork to approve the March 31, 2015 meeting minutes, seconded by Sue Potter.

VI. Current Business

- A. Review and approval of director's report - MSC Motion made by Angie Bjork to approve director's report, seconded by Sue Potter.
- B. Audit and approval of financial reports - MSC Motion made by Sharon Hofmeister to approve the monthly financial reports, seconded by Angie Bjork.
- C. Review and approval of monthly expenditures – MSC Motion made by Sharon Hofmeister to approve the monthly expenditures, seconded by Sue Potter.
- D. Update: Remaining ACT 150 funds – Peggy invested monies into a CD.

New Business

- A. ACT 150 reimbursement requests – Tiffany completed reimbursement requests for neighboring counties and Pierce County for 2016.
- B. Tablets and keyboards were disbursed to Board Members and set up.

Adjournment: MSC Sharon Hofmeister made a motion to adjourn the meeting, seconded by Karen Solyntjes. Meeting adjourned at 6:10pm.

Next Meeting: May 26, 2015 at 5:00 p.m.

Director's Report

April 28, 2015

1. March Statistics:
 - a. Total circulation: 5,565
 - b. Public access computer use: 405 sessions; 12,784 minutes
 - c. Overdrive downloadable media: 358
 - d. Door count: 2,825
 - e. New cards: 26

2. Activities/Programs
 - a. April programs:

Preschool Storytime	4/2/15	12
Tech Time	4/2/15	2
Care Center Program	4/7/15	9
Preschool Storytime	4/9/15	5
Preschool Storytime	4/10/15	17
PJ Storytime	2/5/15	2
Morning Book Club	4/16/15	4
Preschool Storytime	4/16/15	15
Preschool Storytime	4/17/15	15
Teen Pizza & Pages	4/21/15	2
Family Movie Night	4/21/15	15
Teen Fun	4/23/15	1
Preschool Storytime	4/24/15	26
Preschool Playdate	4/27/15	6
 - b. Upcoming Programs
 - i. Traveling Tales – storytime at Care Center 4/30/15
 - ii. Outreach Program at Preferred Senior Living begins in June

3. Facilities/Equipment/Services
 - a. Presentation to Order of the Eastern Star 4/7/15
 - b. Outreach at Spring Expo 4/11/15
 - c. Article in Herald re: National Library Week and the power of a library card
 - d. Front stairs are fixed!

4. Personnel
 - a. Staff meeting 4/2 – discussed special projects and marketing
 - b. Staff Training: 4/17 – Young Children & Technology (Florence); 4/20 – Capital Campaigns at WITC (Tiffany); 4/23 – Technology Day at Eau Claire Public Library (Florence, Laurie, Tiffany)

5. Friends of the Library
 - a. Considering a consultation with Sue Hall of St. Paul Public Library Friends group

6. Building/Space Committee update
 - a. Next scheduled meeting – Mon., May 11, 6:30 p.m.