

Ellsworth Public Library Board of Trustees Meeting Minutes

Tuesday, August 18, 2015

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:00pm.

Establish a quorum - In attendance were Judy Perkins, Sue Potter, Dawn Schulte, Curt Wandmacher, Sharon Hofmeister and Library Director Tiffany Meyer.

Compliance with Open Meeting Law was met.

Curt Wandmacher made a motion to approve the agenda, seconded by Dawn Schulte. Motion carried.

Curt Wandmacher made a motion to approve the minutes from the July 28, 2015 meeting, seconded by Dawn Schulte. Motion carried.

Current Business

Sharon Hofmeister made a motion to approval the director's report, seconded by Sue Potter. Motion carried.

Sue Potter made a motion to approve the financial reports, seconded by Curt Wandmacher. Motion carried.

Sue Potter made a motion to approve the monthly expenditures, seconded by Dawn Schulte. Motion carried.

Action and discussion on building improvements - Ed Rohl construction will be doing the ceiling repair. No action to take at this time.

Discussion of 2016 budget - Reviewed preliminary budget, no action taken.

New Business

September meeting will be September 8, 2015 at 5pm.

Sue Potter made a motion to adjourn, seconded by Dawn Schulte. Motion carried.

Meeting adjourned at 4:43pm

Submitted by Sharon Hofmeister, Secretary

Director's Report

August 18, 2015

1. July Statistics:

- a. Total circulation: 7,397
- b. New patrons: 28
- c. Items added: 289
- d. Public access computer use:
573 sessions; 17,931 minutes
- e. E-materials Checkouts: 310
- f. Door count: 3,406

2. Activities/Programs

a. July/August:

Legos in the Library	7/28	14
PKC Library Visit	7/29	47
Make & Take: Suncatchers	7/29	16
Atrium Outreach	7/30	6
Preschool Storytime	7/31	23
Atrium Outreach	8/4	8
National Night Out Outreach	8/4	315
PKC Library Visit	8/5	30
Preschool Storytime	8/6	11
PSL Outreach	8/6	8
Genealogy	8/6	1
Tech Time	8/6	3
Preschool Storytime	8/7	19
Art Camp	8/7	11
Family Movie Night	8/11	27
Make & Take: Powder Art	8/12	9
PKC Library Visit	8/12	37
Community Parade	8/16	
Preschool Playdate	8/17	4

b. Upcoming:

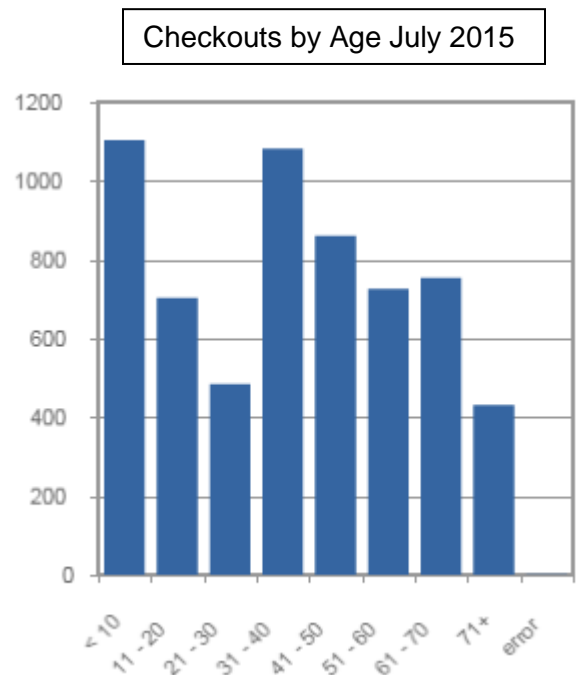
- i. Boogie in the Barnyard Aug. 18
- ii. September is Library Card Signup Month
 - a. Visiting authors Sep. 10 & Sep. 19
 - b. Programs in schools – dates TBD

3. Facilities/Equipment/Services

- a. Copier & wireless equipment installed Aug. 4
- b. Children's librarian PC to be replaced in September (2 PCs on XP system)
- c. Literacy/education programs in jail discussed with Steve Albarado & Stephanie Stark Aug. 11
- d. Outreach during school open houses end of August

4. Personnel

- a. Training: Kyocera copier training 8/11 (all staff); customer service training 8/20 (all staff)
- b. Library page off to college
- c. Reviewing job descriptions



5. Friends of the Library
 - a. Seeking officers
 - b. Next meeting – Sep. 22 6:30 p.m.
6. Building/Space Committee update
 - a. Next scheduled meeting – Sep. 21 6:30 p.m.
7. Volunteers
 - a. Two new volunteers training in Aug. 20

National Night Out 2015



Summer Library Program Teen and Adult Winners

