

Ellsworth Public Library Board of Trustees Meeting Minutes

Tuesday, July 28, 2015

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:03 pm.

Establish a quorum – In attendance were Judy Perkins, Sue Potter, Dawn Schulte, Angie Bjork, Curt Wandmacher, Karen Solyntjes, Sharon Hofmeister and Library Director Tiffany Meyer.

Compliance with Open Meeting Law was met.

A motion was made to approve the agenda by Angie Bjork, seconded by Curt Wandmacher. Motion carried.

Madeline Page presented on the teen programs at the Library. Two new classes, a Teen Cooking class and a Genealogy class have been offered this summer. Tech time and writers workshops are also offered.

A motion was made to approve the minutes of the June 30, 2015 meeting by Curt Wandmacher, seconded by Sue Potter. Motion carried.

Current Business

1. A motion made to approve the director's report by Sue Potter, seconded by Curt Wandmacher. Motion carried.
2. A motion was made to approve the financial reports by Sharon Hofmeister seconded by Karen Solyntjes. Motion carried.
3. A motion was made to approve the monthly expenditures by Curt Wandmacher seconded by Sue Potter. Motion carried.
4. The matured CD has been renewed for 18 months.
5. A motion was made to approve the updated Library Director job description by Curt Wandmacher, seconded by Angie Bjork. Motion carried.

New Business

- A. Tiffany presented the preliminary 2016 MORE Library budget. We will need to meet earlier in the month of September to approve the budget. We will add changing the September meeting date to the August agenda.
- B. Maintenance needs for the library are replacement of the railing on the west sidewalk, repair of the west sidewalk and repair of the steps on the northwest side of the building. New paint and updating of signage was also identified as a need. Tiffany will request estimates and this topic will be added to the August agenda
- C. Pierce Co libraries have proposed an increased ACT 150 reimbursement rate. No action to take at this time.

A motion was made by Dawn Schulte to adjourn at 5:47 pm, seconded by Sharon Hofmeister. Motion carried.

Submitted by Sharon Hofmeister, Secretary

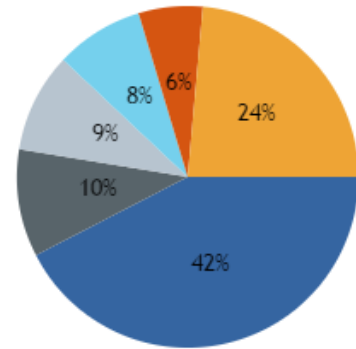
Next Meeting: August 18, 2015 at 5:00 p.m

Director's Report

July 28, 2015

1. June Statistics:

- a. Total circulation: 5,843
- b. New patrons: 40
- c. Items added: 442
- d. Public access computer use:
520 sessions; 15,497 minutes
- e. E-materials Checkouts: 309
- f. Door count: 3,096



2. Activities/Programs

a. July programs:

Cheese Curd Fest Outreach	6/27	134
Hillbilly Science	7/1	111
Preschool Storytime	7/2	16
PSL Outreach	7/2	6
Tech Time	7/2	3
Atrium Outreach	7/7	10
Writer's Workshop	7/7	1
Reptomania	7/8	139
Preschool Storytime	7/9	9
Preschool Storytime	7/10	18
Art Camp	7/10	8
Duck Decorating Contest	7/13	9
Family Movie Night	7/14	19
PKC Library Visit	7/15	45
Cooking Class for Teens	7/15	11
David Landau	7/15	35
Preschool Storytime	7/16	20
Morning Book Club	7/16	3
Preschool Storytime	7/17	25
Art Camp	7/17	11
Art Camp Puppet Show	7/17	28
Preschool Playdate	7/20	3
Comedy Pirate Show	7/21	67
PKC Library Visit	7/22	42
Preschool Storytime	7/23	11
PSL Book Club	7/23	5
Preschool Storytime	7/24	15
Art Camp	7/24	14



Hillbilly Science



Cooking Class for Teens

b. Upcoming Programs

- i. Genealogy for Teens & Legos in the Library 7/28
- ii. Make & Take: Suncatchers 7/29
- iii. Preschool Storytime: Picnics 7/30 & 7/31

3. Facilities/Equipment/Services

- a. Received and signed one proposal for repair of ceiling in upstairs storage area
- b. Ordered copier for delivery and installation Aug. 4 or 5

4. Personnel
 - a. Staff meeting July 9 – discussed community outreach and website revamp
 - b. Director attended Chamber Meeting July 23 – economic development
5. Friends of the Library
 - a. Met July 13 – created and approved articles of incorporation
 - b. Next scheduled meeting – TBD
6. Building/Space Committee update
 - a. Next scheduled meeting – Sep. 21 6:30 p.m.



Sand Art at Cheese Curd Fest



Usborne Book Fair Goodies



Cheese Curd Fest Participant