

Ellsworth Public Library Board of Trustees Meeting Minutes

Tuesday, September 15, 2015

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:03pm.

Establish a quorum - In attendance were Judy Perkins, Sue Potter, Dawn Schulte, Angie Bjork, Sharon Hofmeister and Library Director Tiffany Meyer.

Compliance with Open Meeting Law was met.

Sharon Hofmeister made a motion to approve the agenda, seconded by Sue Potter. Motion carried.

Amend August minutes to adjourn at 5:43pm. Dawn Schulte made a motion to approve the minutes from the August meeting with the noted amendment, seconded by Angie Bjork. Motion carried.

Current Business

Sue Potter made a motion to approve the financial reports, seconded by Dawn Schulte. Motion carried.

Sue Potter made a motion to approve the monthly expenditures, seconded by Angie Bjork. Motion carried.

Sue Potter made a motion to approve the director's report, seconded by Angie Bjork. Motion carried.

New Business

Sharon Hofmeister made a motion to convene in closed session, seconded by Angie Bjork. Motion carried. Roll call taken.

Dawn Schulte made a motion to convene in open session, seconded by Angie Bjork. Motion carried. Roll call taken.

Sue Potter made a motion to have Tiffany Meyer present the proposed 2016 budget to the Ellsworth Village Board, seconded by Angie Bjork. Motion carried.

October meeting will be October 27, 2015 at 5pm.

Sue Potter made a motion to adjourn, seconded by Dawn Schulte. Motion carried.
Meeting adjourned at 6:22pm.

Submitted by Sharon Hofmeister, Secretary

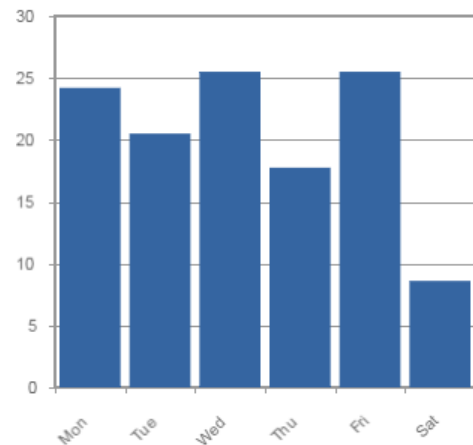
Director's Report

September 15, 2015

1. August Statistics:

- a. Total circulation: 6,062
- b. New patrons: 32
- c. Items added: 366
- d. Public access computer use:
521 sessions; 16,602 minutes
- e. E-materials Checkouts: 344
- f. Door count: 2,959

Computer Use by Day of Week
August 2015 (average)



2. Activities/Programs

- a. August/September:

Boogie in the Barnyard	8/18	21
Teen Cooking Class	8/19	5
Morning Book Club	8/20	4
Preschool Storytime	8/20	13
Preschool Storytime	8/21	26
Art Camp	8/21	10
St. Francis Open House	8/24	78
Genealogy	8/25	3
Legos in the Library	8/25	1
Make & Take: Sand Art	8/26	19
Art Camp	8/28	8
Atrium Outreach	9/1	10
Make & Take: Apples	9/2	7
PSL Outreach	9/3	7
Tech Time	9/3	3
Family Movie Night	9/8	12
Teen Cooking Class	9/9	7
Preschool Storytime	9/10	3
Morning Book Club	9/10	4
Author Visit	9/10	9
Preschool Storytime	9/11	18

1,000 Books Before Kindergarten graduate!



b. Upcoming:

- i. Visiting Author: Amy Muzzy Sep. 19
- ii. EHS Day of Service Sep. 29

3. Facilities/Equipment/Services

- a. Ceiling in upstairs storage area is fixed!
- b. Children's librarian computer replaced Sep. 11 (also 2 PCs on XP system & repair of comp #4)
- c. Literacy/education programs in PC Jail discussed with Steve Albarado & Stephanie Stark Sep. 1
- d. Freegal/Rocket Languages database meeting Sep. 8
- e. Pierce County Fair arts & crafts exhibitors on display through Sep. 30

4. Personnel

- a. Training: NaNoWriMo webinar 8/8 (Tiffany)
- b. Staff meetings: Aug. 20 – discussed fall/winter programs; Sep. 10 – discussed new databases, ILL overuse, programs

- 5. Friends of the Library
 - a. Next meeting – Sep. 22 6:30 p.m.
- 6. Building/Space Committee update
 - a. Next scheduled meeting – Sep. 21 6:30 p.m.

Library Card Sign-Up
Month Campaign

