

Ellsworth Public Library Board of Trustees Meeting Minutes

Tuesday April 26, 2016

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:02 p.m.

Establish a quorum - In attendance were Judy Perkins, Angie Bjork, Curt Wandmacher, Dawn Schulte, Sharon Hofmeister and Library Director Tiffany Meyer. Absent: Karen Solyntjes and Sue Potter.

Compliance with Open Meeting Law was met.

Angie Bjork made a motion to approve the agenda, seconded by Curt Wandmacher. Motion carried.

Curt Wandmacher made a motion to approve the minutes of the March 2016 meeting, seconded by Sharon Hofmeister. Motion carried.

**Current Business**

1. Sharon Hofmeister made a motion to approve the financial report, seconded by Curt Wandmacher. Motion carried.
2. Dawn Schulte made a motion to approve the monthly expenditures, seconded by Angie Bjork. Motion carried.
3. Dawn Schulte made a motion to approve the director's report, seconded by Sharon Hofmeister. Motion carried.
4. The Ellsworth Village Board approved the alternate library space proposal. No action needed.

**New Business**

- A. Discussed summer library programs, no action needed.
- B. Discussed updating EPL Personnel Policy, no action needed.

Curt Wandmacher made a motion to adjourn at 5:40 p.m., seconded by Sharon Hofmeister. Motion carried.

Submitted by Sharon Hofmeister, Secretary

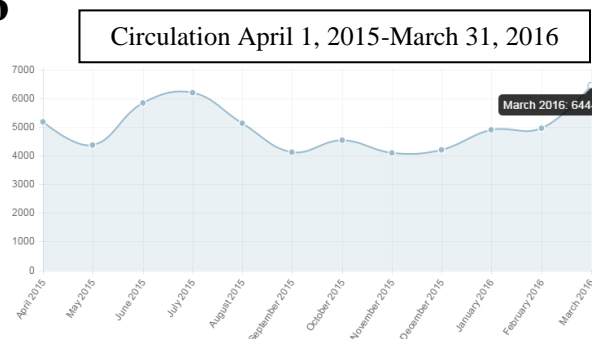
Next Meeting: May 31, 2016 at 5:00 p.m.

# Director's Report

## April 26, 2016

### 1. March Statistics:

- Total circulation: 7,408 (up from 6,507 in 2015)
- New patrons: 22
- New items: 337
- Public access computer sessions: 391
- Wireless sessions: 515
- E-materials checkouts: 403 (up from 364 in 2015)
- Website Visits: 1,281
- Door count: 3,206 (up from 2,825 in 2015)



### 2. Activities/Programs

#### a. March/April:

Atrium Outreach	3/31	5
I Read 100 Stories Challenge month of March		
53 signed up, 36 picked up t-shirts		
Preschool Storytime	4/1	27
Drawing with Derek	4/1	7
Preschool Storytime	4/8	24
Family Movie Night	4/12	3
After School Art	4/13	5
Morning Book Club	4/13	4
Preschool Storytime	4/15	15
Bookmaking for Adults	4/16	6
Legos in the Library	4/19	13
Pierce County Wellness Fair	4/21	93 entered drawing
Preschool Storytime	4/22	19

#### b. Upcoming:

- Lyceum at Prairieview May 6
- EPL Read-a-thon May 21 w/ Author Brooke Dierkhising
- School Visits: St. Francis May 20, Hillcrest May 26
- Art with Ann teen program starting May 28

### 3. Facilities/Equipment/Services

- Galileoscope cataloged and available for checkout
- Sidewalk/stair repair project awarded to Plummer Concrete

### 4. Personnel

- Staff meeting: April 14 – discussed finding info on TS360 site, specifications about books sent to jail, upcoming events and summer library program
- Florence LaBeau returning May 3
- Kaitlin Augustine to be EPL's Programming Assistant Intern from mid-May through August

### 5. Friends of the Library

- Annual meeting May 5 at 5:00 p.m.

### 6. Building/Space Committee update

- Next scheduled meeting – TBD

Chamber Visit  
April 11, 2016  
For National Library Workers Day



Photo credit: Becky Beissel