

Ellsworth Public Library Board of Trustees Meeting Minutes

Tuesday February 23, 2016

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:02 pm.

Establish a quorum – In attendance were Judy Perkins, Angie Bjork, Curt Wandmacher, Sue Potter, Dawn Schulte, Karen Solyntjes, Sharon Hofmeister and Library Director Tiffany Meyer.

Compliance with Open Meeting Law was met.

Dawn Schulte made a motion to approve the agenda seconded by Karen Solyntjes. Motion carried.

Dawn Schulte made a motion to approve the minutes of the January 2016 meeting, seconded by Sharon Hofmeister. Motion carried.

**Current Business**

1. Curt Wandmacher made a motion to approve the financial report, seconded by Angie Bjork. Motion carried.
2. Curt Wandmacher made a motion to approve the monthly expenditures, seconded by Sue Potter. Motion carried.
3. Sharon Hofmeister made a motion to approve the director's report, seconded by Sue Potter. Motion carried.
4. Update on 2015 Funds – Remaining funds will be added to a CD.
5. Building and Space Committee met February 15, 2016.
6. Library Clerk position job description was reviewed.

**New Business**

A. Dawn Schulte made a motion to approve the 2015 Annual Report, seconded by Angie Bjork. Motion carried.

B. Discussion of volunteer appreciation – National Library Week is the week of April 11<sup>th</sup>.

Curt Wandmacher made a motion to adjourn at 5:31pm, seconded by Karen Solyntjes. Motion carried.

Submitted by Sharon Hofmeister, Secretary

Next Meeting: March 29, 2016 at 5:00 p.m

# Director's Report February 23, 2016

1. January Statistics:

- a. Total circulation: 5,758
- b. New patrons: 28 (up from 8 in Jan. 2015)
- c. New items: 232
- d. Public access computer sessions: 376
- e. Wireless sessions: 509 (new statistic)
- f. E-materials checkouts: 494 (up from 399)
- g. Website Visits: 1,706 (up from 838)
- h. Door count: 3,129

Drawing with Derek Matzek  
February 5



2. Activities/Programs

|                        |      |    |
|------------------------|------|----|
| a. January/February:   |      |    |
| PJ Storytime           | 1/26 | 11 |
| Make & Take: Mittens   | 1/27 | 16 |
| Mother Goose Corner    | 1/28 | 7  |
| Ancient Arts for Teens | 1/28 | 3  |
| Preschool Storytime    | 1/29 | 17 |
| Mother Goose Corner    | 2/4  | 6  |
| PSL Outreach           | 2/4  | 9  |
| Tech Time              | 2/4  | 3  |
| Preschool Storytime    | 2/5  | 16 |
| Drawing with Derek     | 2/5  | 17 |
| Teen Cooking           | 2/8  | 5  |
| Atrium Outreach        | 2/9  | 10 |
| Family Movie Night     | 2/9  | 15 |
| Art w/ Rebecca         | 2/10 | 8  |
| Morning Book Club      | 2/11 | 5  |
| Mother Goose Corner    | 2/11 | 2  |
| Preschool Storytime    | 2/12 | 17 |
| American Girl: Kirsten | 2/13 | 8  |
| Legos in the Library   | 2/16 | 1  |
| Mother Goose Corner    | 2/18 | 2  |
| Preschool Storytime    | 2/19 | 18 |
| Bookmaking for Adults  | 2/20 | 11 |

Bookmaking with Kay Fritz  
February 20



b. Upcoming:

- i. Visiting author Dan Woll Feb. 23 at PJ Storytime
- ii. I Read 100 Stories challenge for preschool-4<sup>th</sup> graders through March
- iii. Mystery Quilt Reveal Mar. 1, followed by quilt display hung in library
- iv. Carpenter Nature Center: Beastly Bodies Mar. 8 (spring break)
- v. Visiting author Jim Landwehr Mar. 11

3. Facilities/Equipment/Services

- a. System name change tabled by IFLS board
- b. Ordered two new laptops (to replace 3 existing laptops) for public use
- c. Seeking estimates for sidewalk/stair repair to west and north of library building
- d. Wireless connectivity issues due to faulty access point; access point switched out and wireless seems to be working well again in the library and the Senior Center

- e. EPL awarded Alliance Neighborhood Health Connection Grant in amount of \$1,730 for walking program this summer to include weekly walks and two monthly potlucks with speakers
- 4. Personnel
  - a. Director attended Chamber meeting Jan. 28: Connect Communities
  - b. Staff meeting: Feb. 11 – discussed volunteer duties, shared summer reading program ideas and creating welcome packets for new patrons
- 5. Friends of the Library
  - a. In process of registering as a charitable organization with the state
  - b. Will be working on membership drive
  - c. Next meeting – Mar. 3 at 5pm in the Senior Center
- 6. Volunteers
  - a. Book sale at EHS run by Theresa Walker 1/26-1/29 raised \$360 for Friends group; working on rehoming remainders by Mar. 4
  - b. Jacqi Kopp working on collection development project
- 7. Building/Space Committee update
  - a. Next scheduled meeting – TBD

Author Visit Promo – Dan Woll  
February 23



Join me, Dan Woll,  
and my dog, Bosko  
at P.J. Storytime tonight at  
the Ellsworth Public  
Library!  
I will read my book  
"Sarah Saves Her  
Friends."  
Wear your P.J.s and bring  
your favorite stuffed toy if  
you wish!  
For children up to age 7  
and their families!

**P.J. Storytime**  
**Feb. 23 6:30 pm**