

Ellsworth Public Library Board of Trustees Meeting Minutes

Tuesday Jan 26, 2016

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:02 pm.

Establish a quorum – In attendance were Judy Perkins, Angie Bjork, Curt Wandmacher, Sharon Hofmeister and Library Director Tiffany Meyer.

Compliance with Open Meeting Law was met.

A motion was made to approve the agenda by Angie Bjork, seconded by Sharon Hofmeister. Motion carried.

A motion was made to approve the minutes of the December 2015 meeting by Curt Wandmacher, seconded by Angie Bjork. Motion carried.

**Current Business**

1. A motion was made to approve the financial reports by Sharon Hofmeister, seconded by Angie Bjork. Motion carried.
2. A motion was made to approve the monthly expenditures by Curt Wandmacher, seconded by Angie Bjork. Motion carried.
3. A motion made to approve the director's report by Angie Bjork, seconded by Sharon Hofmeister. Motion carried.

**New Business**

- A. A motion was made to retain \$15,000 of the unexpended 2015 funds to make repairs to the building and have the remaining funds put into an investment by Angie Bjork seconded by Sharon Hofmeister. Motion carried.
- B. Closed Session: Curt Wandmacher made a motion made to go into closed session.  
Roll call Angie Bjork, Sharon Hofmeister, Judy Perkins, Curt Wandmacher in attendance.  
Sharon Hofmeister motion made to reconvene in open session, Angie Bjork seconded. Motion carried.
- C. Curt will check with Dawn Schulte at the Village office and validate the 2015 library director salary.  
Motion made by Angie Bjork to increase the salary by 2.5% as of April 27, 2015 if no increase was given in 2015, seconded by Judy Perkins. Motion carried.

A motion was made by Sharon Hofmeister to adjourn at 6:04 pm, seconded by Angie Bjork. Motion carried.

Submitted by Sharon Hofmeister, Secretary

Next Meeting: February 23, 2016 at 5:00 p.m

# Director's Report January 26, 2016

1. December Statistics:

- a. Total circulation: 5,071
- b. New patrons: 16
- c. Items added: 209
- d. Public access computer use:  
409 sessions; 13,887 minutes  
(up from 12,142 minutes Dec. 2014)
- e. E-materials checkouts: 456  
(up from 327 checkouts Dec. 2014)
- f. Door count: 2,817

Senior Capstone Project: Book Sale  
Student Volunteer Theresa Walker  
earning letter in service

2. Activities/Programs

a. January:		
Atrium Outreach	1/5	8
PSL Outreach	1/7	11
Tech Time	1/7	3
American Girl: Josefina	1/9	14
Teen Cooking	1/11	3
Who are the Amish?	1/12	75
Family Movie Night	1/12	9
Make & Take: Winter Glitter	1/13	6
Morning Book Club	1/14	4
Preschool Storytime	1/15	16
Preschool Storytime	1/22	13

b. Upcoming:

- i. Adult & Teen Winter Reading Programs in February – BINGO
- ii. Art programs: Drawing with Derek Matzek (grade school), After-School Art with Rebecca Ford (grade school and teens) and Simple Book Arts with Kay Fritz (adults)
- iii. Visiting author Dan Woll Feb. 23 at PJ Storytime

3. Facilities/Equipment/Services


- a. System name change narrowed down to five options – voting closed Jan. 24
- b. Laptops for public use sent to IFLS for service Jan. 16

4. Personnel

- a. Training: On Your Mark, Get Set, READ!, Jan. 12 (Florence)
- b. Darcy Behringer joined our team Jan. 13 as a Library Clerk
- c. Staff meeting: Jan. 14 – welcomed new staff members, discussed bulletin board policy and importance of ACT 150 location code

5. Friends of the Library

- a. Opened checking account; articles of incorporation approved; received notification of approved 501(c)(3) non-profit status
- b. Next meeting – Mar. 3 at 5pm in the Senior Center



## BOOK SALE

### January 25-29

3:00 to 5:00

Open later during games and other after school activities  
*Come early for the best selection!*

**Hardcover Books, DVDs, CDs &  
Audiobooks - \$1.00**

**Paperbacks &  
Children's Books – 4/\$1.00**

**Our Grocery Bag of Items - \$5.00**  
(Does not include DVDs or other AV materials)

Sale will be held in the Ellsworth High School, room 114.  
This room is on the main/first floor. Signs will be posted around to guide you. Proceeds will benefit the Ellsworth Public Library.

*Watch for our signs!*

6. Volunteers
  - a. Book Sale at EHS run by Theresa Walker 1/26-1/29, 3-5pm plus additional evening hours during sports events
  - b. Volunteer inquiries referred to EPL Friends of the Library
7. Building/Space Committee update
  - a. Next scheduled meeting – TBD

Who Are the Amish?  
Professor Mark Loudon  
University of Wisconsin – Madison  
January 12, 2016

