

**Ellsworth Public Library Board of Trustees Meeting Minutes**  
**Tuesday, July 26, 2016**

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:04 p.m.

Establish a quorum - In attendance were Judy Perkins, Angie Bjork, Curt Wandmacher, Sue Potter, Sharon Hofmeister and Library Director Tiffany Meyer. Absent: Dawn Schulte, Karen Solyntjes.

Compliance with Open Meeting Law was met.

Curt Wandmacher made a motion to approve the agenda, seconded by Angie Bjork. Motion carried.

Sue Potter made a motion to approve the minutes of the June 2016 meeting, seconded by Curt Wandmacher. Motion carried.

**Current Business**

1. Sue Potter made a motion to approve the financial report, seconded by Sharon Hofmeister. Motion carried.
2. Sharon Hofmeister made a motion to approve the monthly expenditures, seconded by Angie Bjork. Motion carried.
3. Sue Potter made a motion to approve the director's report, seconded by Curt Wandmacher. Motion carried.

**New Business**

- A. Discussed review of personnel policies. Review will be done by committee in September and October of 2016. No action needed.
- B. Library Director Tiffany Meyer presented the proposed 2017 MORE Library budget and highlighted changes for the library board. No action needed.
- C. Library Director Tiffany Meyer presented materials and resources available for library staff performance reviews. No action needed.
- D. Beyond the Walls newsletter was reviewed. No action needed.

Curt Wandmacher made a motion to adjourn the meeting seconded by Sharon Hofmeister. Motion carried. Meeting adjourned at 5:48 p.m.

Next Meeting: August 30, 2016 at 5:00 p.m.

# Director's Report July 26, 2016

EPL Pool Party July 13  
Klaas-Jonas Community Pool



1. June Statistics:

- a. Total circulation: 6,609
- b. New patrons: 25
- c. New items: 393
- d. Public access computer sessions: 431
- e. Wireless sessions: 648
- f. E-materials checkouts: 322
- g. Website Visits: 1,423
- h. Door count: accurate count not available due to low batteries in May/June

2. Activities/Programs

a. June/July:

PJ Storytime	6/28	19	Family Movie Night	7/12	15
Magical Mia	6/29	110	Pool Party	7/13	96
Summer Fun Activities	6/29	73	From Apron to Pavement	7/14	16
Storytime: 4 <sup>th</sup> of July	7/1	28	Cooking from Scratch: Pie	7/14	9
Remarkable Reptiles	7/6	106	Morning Book Club	7/14	4
Summer Fun Activities	7/6	47	Storytime: Dinosaurs	7/15	43
From Apron to Pavement	7/7	12	Legos in the Library	7/19	11
PSL Outreach	7/7	10	All We Can Hold (author)	7/19	27
Storytime: Numbers	7/8	31	PKC Booktalk	7/20	49
Tech Time	7/11	3	From Apron to Pavement	7/21	9
Animation Workshop	7/12	10	Storytime: Good Night	7/22	23
Atrium Outreach	7/12	11			

b. Upcoming:

- i. "A Balanced Plate" with Brandi Poellinger July 28 6:30 p.m.
- ii. "Live to 100" with Terry Fisk Aug. 16 10:00 a.m. (co-sponsored by Senior Center)

3. Facilities/Equipment/Services

- a. Sidewalk/stair repair in progress
- b. National Night Out outreach Aug. 2 6:30-8:30 p.m.
- c. Ellsworth Fire Department community parade Aug. 14 1:00 p.m.

Author Visit July 19  
All We Can Hold  
Elise Gregory

4. Personnel

- a. Meetings: Marketing, July 19 (Laurie, Florence, Tiffany); Staff Meeting, July 21 – reviewed workflow priority and change-making procedures; discussed potential new technology and volunteer needs (all staff); MORE Director's Council, July 22 – 2017 MORE Budget (Tiffany)
- b. Training: Geocaching, July 1 & 25 (all staff)



5. Friends of the Library

- a. Next scheduled meeting – Aug. 4, 5:00 p.m.

6. Building/Space Committee update

- a. Next scheduled meeting – TBD