

**Ellsworth Public Library Board of Trustees Meeting Minutes**  
**Tuesday, January 31, 2017**

The monthly meeting of the Ellsworth Public Library was called to order by President Judy Perkins at 5:02 p.m.

Establish a quorum - In attendance were Judy Perkins, Curt Wandmacher, Sue Potter, Angie Bjork, Sharon Hofmeister, Dawn Schulte, and Library Director Tiffany Meyer. Absent: Karen Solyntjes.

Compliance with Open Meeting Law was met.

Sue Potter approved the agenda, seconded by Angie Bjork. Motion carried.

Curt Wandmacher made a motion to approve the minutes of the December 2016 meeting, seconded by Dawn Schulte. Motion carried.

**Current Business**

1. Sue Potter made a motion to approve the financial report, seconded by Sharon Hofmeister. Motion carried.
2. Sue Potter made a motion to approve the monthly expenditures, seconded by Dawn Schulte. Motion carried.
3. Sharon Hofmeister made a motion to approve the director's report, seconded by Angie Bjork. Motion carried.
4. Tiffany updated the library board on the additional revenue from ACT 150 for the 2017 Library Budget. No action needed.
5. Alternative library space options are still being explored. No action needed.

**New Business**

- A. Curt Wandmacher made a motion to have the remaining library funds from 2016 added to the Bank Mutual Library Building Fund CD, seconded by Dawn Schulte. Motion carried.
- B. Curt Wandmacher made a motion to approve the renewal of bank Mutual ACT 150 CD, seconded by Sharon Hofmeister. Motion carried.
- C. Curt Wandmacher made a motion to approve the annual report, seconded by Sue Potter. Motion carried.

Sharon Hofmeister made a motion to adjourn, seconded by Dawn Schulte. Motion carried. Meeting adjourned at 5:37pm.

Next Meeting: February 28, 2017 at 5pm

# Director's Report

## January 31, 2017

### 1. December Statistics:

- a. Total circulation: 4,939
- b. New patrons: 15
- c. New items: 132
- d. Public access computer sessions: 308
- e. Wireless sessions: 622
- f. E-materials checkouts: 317
- g. Website Visits: 665
- h. Door count: 2,898 (up from 2,817 in 2015)

#### In 2016...

- our circulation of materials was **3,939 more than in 2015**
- **1,202 more people walked through our doors compared to 2015**
- **299 new patrons signed up for library cards**

### 2. Activities/Programs

#### a. December/January:

Legos in the Library	12/20	3
Caroling Outreach	12/21	21
Upcycled Art: Canvases	12/22	5
Family Movie Night	12/27	10
PJ Storytime	1/3	9
PSL Outreach	1/4	9
Tech Time	1/5	3
Atrium Outreach	1/10	11
Play & Learn	1/11	12
Morning Book Club	1/12	6
Cooking from Scratch	1/12	9
STEAM: Optical Illusions	1/14	11
Who Will Speak for You	1/17	rescheduled
Legos in the Library	1/17	8
Mystery Quilt Kickoff	1/17	36
Play & Learn	1/18	13
Make & Take: Sand Art	1/19	16
Teen Movie Night	1/19	6
Family Movie Night	1/24	7
Play & Learn	1/25	14
Music from the Backyard	1/25	38
Art with Ann: Portraiture	1/26	7 are signed up
Mixed Media Workshop	1/28	10 are signed up (max. #)

Music from the Backyard & Front Porch  
Featuring Lauren Pelon  
January 25, 2017



#### b. Upcoming:

- i. Bingo reading program for adults in February
- ii. "Beating the Winter Blues" with Kesha Marson, Feb. 14, 10 a.m.
- iii. *Camp Forgotten* film showing (follow-up on CCC camps), Feb. 22, 1:30 p.m.
- iv. Jeanne's application accepted for participation in IFLS Community Engagement Project to work on Little Free Libraries project with EMS & Friends of the EPL

### 3. Facilities/Equipment/Services

- a. Railing installed in back hallway
- b. Sidewalk heaved in front of exterior storage door
- c. Flipster digital magazines now available to library customers

4. Personnel & Volunteers

- a. Meetings: Village Board, Jan. 9 (Tiffany); Community Engagement, Jan. 12 (Jeanne, Tiffany); Staff meeting – discussed Flipster, tax forms, Launchpads, courtesy notices, programs, training opportunities, phone policy, Jan. 17 (all staff); February programs, Jan. 18 (Laurie, Florence, Jeanne, Tiffany); Fall program/grant meeting with Senior Center, Jan. 19 (Florence); MORE Director’s Council, Jan. 20 (Tiffany); Program Evaluation & Marketing, Jan. 27 (Florence, Tiffany)
- b. Training: Difficult Choices: Filtering in Libraries webinar, Jan. 9 (Tiffany); Mindfulness for Librarians, Jan. 9-Feb. 3 (Tiffany); Sustainable Thinking for the Future of Libraries webinar, Jan. 24 (Tiffany); Build a Better World Early Literacy webinar, Jan 26 (Florence)
- c. Jeanne Friedell: workiversary – 1 year Jan. 11; Darcy Behringer workiversary – 1 year Jan. 13

5. Friends of the Library

- a. Met Jan. 5, 5 p.m
- b. Discussed meal assistance at co-sponsored programs, memorial ideas; updates on Little Free Libraries, FEPL email address and hospitality station; volunteer needs
- c. Next scheduled meeting – March 2, 5 p.m.

6. Building/Space Committee update

- a. Next scheduled meeting – TBD

Mystery Quilt Program Kickoff  
featuring Char Glamm  
January 17, 2017

**Ellsworth Public Library's  
Mystery Quilt 2017**

Clues will be given out on January  
10th, 17th, 24th, and 31st.  
The mystery of what the quilt will  
look like is solved once you get the  
last clue! Sign up today!

Mystery Quilt Reveal  
Thursday, March 2  
6:30 p.m.  
(lower level of the building)

