

Ellsworth Public Library Board of Trustees Meeting Minutes
Tuesday, May 30, 2017

The monthly meeting of the Ellsworth Public Library Board of Trustees was called to order by board member, Curt Wandmacher at 5:00 p.m. It was held at the Ellsworth Public Library.

A quorum was established. In attendance were Curt Wandmacher, Sharon Hofmeister, Angie Bjork, Dawn Schulte, Karen Solyntjes, and Library Director, Tiffany Meyer. Members absent were Judy Perkins and Renee Whipple.

Compliance with the open meeting law was met. The mission statement was read.

A motion was made by Sharon Hofmeister to approve the agenda, seconded by Angie Bjork. Motion carried.

Dawn Schulte made a motion to approve the minutes of the April 25, 2017 meeting, seconded by Sharon Hofmeister. Motion carried.

Current Business

The board reviewed the financial report. Karen Solyntjes made a motion to approve the financial report, seconded by Angie Bjork. Motion carried.

The board audited the monthly expenditures. Dawn Schulte made a motion to approve the expenditures, seconded by Karen Solyntjes. Motion carried.

The director's report was presented by Tiffany Meyer. A motion was made by Angie Bjork to approve the director's report, seconded by Sharon Hofmeister. Motion carried.

New Business

Nominations were taken for the election of EPL Board officers. Sharon Hofmeister made a motion to close nominations, seconded by Angie Bjork. Dawn Schulte made a motion to accept the nominations, seconded by Angie Bjork.

Officers will be Judy Perkins, President; Curt Wandmacher, Treasurer; Karen Solyntjes, Secretary.

Judy Perkins, Angie Bjork, and Tiffany Meyer are working as a committee to update the EPL Strategic Plan.

Review of the budget preview.

Curt Wandmacher made a motion to adjourn. Meeting adjourned at 5:35 p.m.

Next Meeting: June 27, 2017 at 5 p.m.

Director's Report May 30, 2017

1. April Statistics:

- a. Total circulation: 5,633
- b. New patrons: 19
- c. New items: 314
- d. Public access computer sessions: 391
- e. Wireless sessions: 689 (up from 266 April 2016)
- f. E-materials checkouts: 451 (up from 392 April 2016)
- g. Website Visits: 928
- h. Door count: 2,804

2. Activities/Programs

a. April/May:

Family Movie Night	4/25	19
Play & Learn	4/26	14
Awesome Upcycled Art	4/27	7
Storytime: Favorite Tree	4/28	14
Tech Time	5/2	3
Play & Learn	5/3	20
PSL Outreach	5/4	5
STEAM: Star Wars	5/4	15
Atrium Outreach	5/9	8
Play & Learn	5/10	9
Morning Book Club	5/11	5
Cooking from Scratch	5/11	6
Hillcrest school visits	5/12	380
Author Frederick Blanch	5/16	38
Legos in the Library	5/16	10
Play & Learn	5/17	14
Make & Take: Mother's Day	5/18	17
St. Francis school visits	5/19	105
Family Movie Night: Moana	5/23	25
Play & Learn	5/24	12
Art w/ Ann: Surreal Collage	5/25	7
Prairie View lyceum	5/26	212
Lindgren school visits	5/26	103

Snake Discovery School Visits at EPL



b. Upcoming:

- i. Summer Reading Program begins June 12
- ii. Afghanistan: Projects & Policies, June 13, 10 a.m.
- iii. Teen Advisory Board kickoff meeting, June 22, 5 p.m.
- iv. Guest authors: Dan Woll & Mike Murtha, June 28, 1:30 p.m.

3. Facilities/Equipment/Services
 - a. Twelve Playaway Launchpad tablets added to the collection for ages 3-10
 - b. Installation of second phone line and new phones completed May 3
 - c. Air conditioning and filters checked May 15
 - d. LED bulbs put in May 16
 - e. Little Free Libraries scheduled for installation 2nd week of June

4. Personnel & Volunteers
 - a. Meetings: Village Board, May 1 (Curt, Tiffany); Staff Mtg., May 2 – personnel policy (all staff); ACT 150, May 2 (Pierce County directors); MORE Operations committee, May 8, RFPL (Laurie); Strategic Plan committee, May 9 (Judy, Angie, Tiffany); St. Croix Valley Reading Council, May 15, New Richmond (Jeanne, Darcy); Staff Mtg., May 17 – juvenile patrons/cards, summer program details, teen advisory board, tornado warnings (all staff); MORE Director’s Council, May 19, IFLS (Tiffany); Chamber mtg., May 25, Crossroads Community Church – Family Friendly Workplace (Florence)
 - b. Training: Little Golden Books webinar, April 27 (Tiffany); Community Engagement, May 11, IFLS (Jeanne, Tiffany); Adult Selection Tools webinar, May 12 (Tiffany); BadgerLink webinar, May 17 – Learning Express skill-building & test prep materials (all staff); Positive Interactions discussion, May 19, IFLS (Tiffany)
 - c. Laurie Braun celebrated 10-year work anniversary with EPL May 22
 - d. Florence LaBeau accepted into Wisconsin Youth Services Development Institute

5. Friends of the Library
 - a. Met May 4 – Annual meeting: membership campaign, Little Free Libraries project
 - b. Next scheduled meeting – June 1, 5 p.m.

6. Building/Space Committee update
 - a. Next scheduled meeting – TBD

Playaway Launchpad Tablets
Added to collection May 2017

