

ELLSWORTH BUILDING COMMITTEE MEETING MINUTES

Date: Monday, September 25, 2017

Call to order: Paul Bauer called the meeting of the Library Building/Space Committee to order at 6:35 p.m. on Monday, September 25, 2017

Present: Paul Bauer, Sharon Schulze, John Thompson, Linda Johnson, Tiffany Meyer, Roger Nelson, Sharon Hofmeister, Jeanette Wright, Pam Enger, Laurie Braun

Absent: Milt Helmer, Charlie Kummer, Meghan Quinn-Kummer, Curt Wandmacher, Mike Foley, Judy Perkins

Determination of Quorum: Determined we had a quorum.

Compliance with Open Meeting Law: Notice posted in three public locations.

Approve agenda: Motion to approve agenda by Linda Johnson and seconded by Sharon Schulze.

Approve corrected minutes from August 14, 2017 meeting: Motion to approve minutes by Jeanette Wright and seconded by Sharon Hofmeister.

Current Business

Jeanette Wright has joined the Ellsworth Public Library Building/Space Committee.

Motion to approve \$500.00 expenditure to MSR to pay invoice #14 by Sharon Schulze, seconded by Pam Enger.

As of August 31, 2017, there is \$528,349.09 potentially available as funds to spend.

Sharon Hofmeister is communicating with BMO. The architects have received information needed. Tiffany Meyer will contact MSR to confirm.

Paul Bauer will create a rough draft of clarifications needed from BMO before moving forward, including an updated letter of intent, rental agreement, and how much BMO will contribute to the bank space remodel. John Thompson, Tiffany Meyer, Paul Bauer, and Sharon Hofmeister will work on a draft email to be sent to BMO.

Sharon Hofmeister confirmed that the elevator is keyed, so there will be no additional costs to reprogram.

Paul Bauer announced that Roxie Birkel has agreed to head the grant writing process. Discussion took place about breaking the fundraising efforts into 3 subsets with 3 separate committees.

New Business

Motion to request an updated letter of intent and rental agreement from BMO prior to going ahead with payment for engineering assessments by Sharon Schulze and seconded by Pam Enger.

Amended motion to include that up to \$23,000.00 in engineering and cost assessments will be paid, contingent upon receiving an updated letter of intent, rental agreement and updated assessment of remodeling cost from BMO. Motion by Sharon Hofmeister, seconded by Linda Johnson.

Naming Library Buildings and Spaces Policy was adopted by the Library Board on August 29, 2017 and was presented to the Building/Space Committee.

Next Meeting TBD

Minutes submitted by: Laurie Braun