

Ellsworth Public Library Board of Trustees Meeting Minutes
Ellsworth Public Library, 312 West Main St., Ellsworth, Wisconsin 54011
Tuesday, June 26, 2018

The monthly meeting of the Ellsworth Public Library Board of Trustees was called to order by president, Judy Perkins, at 5:00 p.m. It was held at the Ellsworth Public Library.

A quorum was established. In attendance were Angie Bjork, Karen Solyntjes, Sharon Hofmeister, Renee Whipple, Judy Perkins, Dawn Schulte, and Library Director, Tiffany Meyer. Curt Wandmacher was absent.

Compliance with the open meeting law was met. The mission statement was read.

A motion was made by Sharon Hofmeister to approve the agenda, seconded Angie Bjork. Motion carried.

Dawn Schulte made a motion to approve the minutes of the May 29, 2018 meeting, seconded by Karen Solyntjes. Motion carried.

Current Business

The board reviewed the financial report. Dawn Schulte made a motion to approve the financial report, seconded by Angie Bjork. Motion carried.

The board audited the monthly expenditures. Angie Bjork made a motion to approve the expenditures, seconded by Sharon Hofmeister. Motion carried.

The director's report was presented by Tiffany Meyer. A motion was made by Karen Solyntjes to approve the director's report, seconded by Renee Whipple. Motion carried.

Discussion regarding cell phone reimbursement for the Library Director. Effective July 1, 2018, \$30 per month will be given to the Library Director as reimbursement for a cell phone that is used for work. This is the current Village policy for full time employees using personal cell phones for work related tasks. Motion by Angie Bjork and seconded by Sharon Hofmeister. Motion carried.

Update on the building project.

New Business

Election of officers – Motion made by Sharon Hofmeister to have Judy Perkins remain as president, Curt Wandmacher remain as treasurer, and Karen Solyntjes remain as secretary. Motion seconded by Dawn Schulte. Motion carried.

Overview of the current Trustee Essentials and Wisconsin Public Library Standards. Review of statutory section to be the focus at the July meeting.

The meeting adjourned at 5:52 p.m. Next Meeting: July 31, 2018 at 5 p.m.

Director's Report June 26, 2018

1. May Statistics:

- a. Total circulation: 5,751 (up from 5,232 in May 2017)
- b. New patrons: 28 (up from 14 in May 2017)
- c. New items: 333
- d. Public access computer sessions: 290
- e. Wireless sessions: 579
- f. E-materials checkouts: 529
- g. Website Visits: 435
- h. Door count: 2,540

2. Activities/Programs

a. May/June:

Maker Meet-Up: Beach	5/24	6
Storytime: Shapes	5/25	16
Lincoln & the Civil War	5/30	41
Storytime: Water	5/31	13
Storytime: Water	6/1	12
Atrium Outreach: Beads	6/5	5
Storytime: Go Bananas	6/7	7
PSL Outreach: Beads	6/7	8
Together Thursday	6/7	200 est.
Storytime: Go Bananas	6/8	12
Tech Time	6/11	2
PJ Storytime: Outdoor WI	6/12	11
YB Urban?	6/12	31
Colossal Fossils	6/13	150
Book Club: Love Warrior	6/14	5
Storytime: Outdoor WI	6/14	3
Storytime: Outdoor WI	6/15	10
Legos in the Library	6/19	26
Juggling Poet	6/20	130

Colossal Fossils
June 13, 2018



b. Upcoming:

- i. June 27 @ 1 – Kidpower with Rachael Kroog
- ii. June 27 @ 1:30 – Flowers for Pollinators
- iii. June 28 @ 1 – Teen Maker Meet-Up: Candyland

3. Facilities/Equipment/Services

- a. Testing additional rugs through Huebsch
- b. Ordered 9 additional Playaway Launchpads for the circulating collection
- c. Met with Ron Campbell regarding maintenance of landscaped areas

4. Personnel & Volunteers

- a. Meetings: Village Board, June 4 (Curt, Tiffany); Staff meeting, June 5 (all staff); Asst. Librarians, June 14 (Darcy, Laurie, Tiffany); Village Finance committee – Ehlers report incl. library project impact, June 18 (Curt, Tiffany); Community Engagement focus group, June 20 (Tiffany); ACT 150, June 25 (Pierce County directors)
- b. Training: Cataloging Certification follow-up, June 19 (Darcy, Laurie, Tiffany)
- c. Master Gardener Ron Campbell taking over care of exterior plants at library

5. Friends of the Library

- a. Met June 11 – informal committee meeting to review petition content and format
- b. Next scheduled meeting – July 9, 5 p.m.

6. Building/Space Committee update

- a. Met June 13 – Discussed petition on library question for November ballot
- b. Next scheduled meeting – July 9, 6:30 p.m.



More photos from
Colossal Fossils
June 13, 2018

