

Ellsworth Public Library Board of Trustees Meeting Minutes
Ellsworth Public Library, 312 West Main St., Ellsworth, Wisconsin 54011
Tuesday, September 25, 2018

The monthly meeting of the Ellsworth Public Library Board of Trustees was called to order by president, Judy Perkins, at 5:00 p.m. It was held at the Ellsworth Public Library.

A quorum was established. Members in attendance were Curt Wandmacher, Angie Bjork, Karen Solyntjes, Sharon Hofmeister, Judy Perkins, Dawn Schulte, and Library Director, Tiffany Meyer. Renee Whipple was absent.

Compliance with the open meeting law was met. The mission statement was read.

A motion was made by Sharon Hofmeister to approve the agenda, seconded by Angie Bjork.
Motion carried.

Dawn Schulte made a motion to approve the minutes of the August 28, 2018 meeting, seconded by Curt Wandmacher. Motion carried.

Current Business

The board reviewed the financial report. Curt Wandmacher made a motion to approve the financial report, seconded by Karen Solyntjes. Motion carried.

The board audited the monthly expenditures. Sharon Hofmeister made a motion to approve the expenditures, seconded by Angie Bjork. Motion carried.

The director's report was reviewed. A motion was made by Karen Solyntjes to approve the director's report, seconded by Dawn Schulte. Motion carried.

Update on Building Project – Anticipating a successful referendum to continue the project.

Update on 2019 Budget – The proposed budget for the library reflects a 10% cut as advised for all department budgets in the Village of Ellsworth for 2019.

New Business

Review of WI Public Library Standards: Tier One – The library strives to meet all recommendations. The library does not currently possess the space required to meet all the Tier One recommendations.

Library Referendum Facts – Library Director, Tiffany Meyer, presented a document designed to provide facts, comparisons, and information regarding the November library referendum. Information will be available to the public on the library's website, printed in the local paper, and presented in flyers created by the Friends of the Library.

A motion was made by Dawn Schulte to contact Peggy Nelson regarding the Village-held Bank Mutual CD maturing 10/16/2018 and have her renew it. Motion seconded by Sharon Hofmeister. Motion carried.

The meeting adjourned at 6:02 p.m. Next Meeting: October 30, 2018 at 5 p.m.

Director's Report September 25, 2018

1. August Statistics:

- a. Total circulation: 6,628 (up from 6,345 Aug. 2018)
- b. New patrons: 19 (up from 15 Aug. 2018)
- c. New items: 208
- d. Public access computer sessions: 396
- e. Wireless sessions: 708
- f. E-materials checkouts: 561 (up from 478 Aug. 2018)
- g. Website Visits: n/a
- h. Door count: 3,019

2. Activities/Programs

a. August/September:

Brother Music/Sister Rhythm	8/29	32
Storytime: Farms	8/30	3
Storytime: Farms	8/31	5
Family Game Night	9/4	7
Atrium Outreach: Oil Pastels	9/4	4
Storytime: Pets	9/6	14
Knit & Natter	9/6	4
Tech Time	9/6	3
PSL Outreach: Oil Pastels	9/6	8
Storytime: Pets	9/7	11
STEAM: Balance	9/8	17
Monarch Tagging	9/11	38
PJ Storytime: Pets	9/11	7
Morning Book Club	9/13	7
Make & Take: Sand Art	9/13	14
Legos in the Library	9/18	14
Author Event: Jim Anderson	9/18	21
Play & Learn	9/19	27
Storytime: Feelings	9/20	5
Grab Bags May-August		106

Monarch Tagging Sep. 11, 2018



b. Upcoming:

- i. Sep. 26 @ 1:30 – Wok & Roll cooking demonstration
- ii. Sep. 27 @ 14 – Teen Maker Meet-Up: paracord bracelets
- iii. October – Food Pantry food drive (formerly Food for Fines)
- iv. Oct. 16 @ 10:30 – Dementia & Caregiving

3. Facilities/Equipment/Services

- a. Exterior cold storage room taking on water
- b. Blood pressure kits available for circulation to public in early to mid-October

4. Personnel & Volunteers

- a. Meetings: IFLS Planning Workshop, Aug. 30 (Laurie); Staff Meeting, Sep. 6 (all staff); Village Board, Sep. 10 (Curt, Tiffany); Asst. Librarians, Sep. 11 (Caroline, Laurie, Tiffany); Design Ellsworth, Sep. 20 (Tiffany)
- b. Training: Libraries and Homelessness training modules, Sep. 14 (Caroline); Technology Days, Sep. 18 (Laurie); Cataloging Certification, Sep. 24 (Caroline)

5. Friends of the Library

- a. Met Sep. 11 – finalized advocacy piece related to referendum; discussed mailing options
- b. Next scheduled meeting – Oct. 4, 5 p.m.

6. Building/Space Committee update

- a. Met Sep. 10 – reviewed educational piece related to referendum; discussed community reaction
- b. Next scheduled meeting – Oct. 8, 6:30 p.m.

Thunderstorm with Hail
Aug. 31, 2018

