



312 West Main Street
Ellsworth, WI 54011
715-273-3209
www.ellsworthlibrary.org

Mobile Wi-Fi Hotspot Device User Agreement

First and Last Name _____ Date _____

Address _____ Phone _____

In order to borrow a Mobile Wi-Fi Hotspot, you must meet the following guidelines:

- Be at least 18 years old.
- Have a current MORE library card on your person and be in good standing with the library.
- Have your date of birth recorded and your driver's license/ID number photocopied.

By signing this Agreement I agree to the following terms and conditions:

- I accept full responsibility for the Wi-Fi Hotspot while it is checked out to me.
- I will not attempt to alter the Hotspot in any way.
- I will return the Hotspot in person to a library staff member at the circulation desk.
- I will pay a late fee of \$1.00 per day for every day that I continue to possess the Hotspot after the Return Date. Hotspots lend for 14 days and cannot be renewed.
- I accept full financial responsibility for the Hotspot and agree to pay all costs associated with damage to or loss of the Hotspot and/or the accessories while checked out to me. (Replacement cost is \$100: \$70 for the device; \$15 for the charger; \$15 for the case.)
- I understand the library may use any appropriate means to collect the amount owed by me for fees, damages, or loss associated with my use of the Hotspot.
- If the Hotspot is overdue, the Library will shut down the connection, which will make the device unusable.
- If I have not returned the Hotspot within 14 days after the Return Date, the library may charge me for the full replacement cost of the Hotspot.
- If I encounter any problem with the Hotspot, I will return it and all of its component parts to the library immediately and inform library staff of the problems I encountered.
- Failure to return the device or pay the replacement cost for a lost device may result in civil and criminal action being taken against me.

I have read and agree to the library's *Mobile Hotspot Lending Policy* and agree to use the device in a responsible manner, consistent with the educational and informational purpose for which they are provided and not for any unauthorized, unethical, or illegal purposes.

Any Internet use contrary to the policy outlined above may, at the sole discretion of library staff, result in the loss of the library Mobile Wi-Fi Hotspot and/or Library Internet privileges.

Borrower's signature _____ Date of birth _____

For Library Staff Use Only

Library Card # _____ Hotspot # _____ Due _____

CHECK-OUT

Staff: Please check off to indicate that all pieces of equipment are present at time of check-out.

Hotspot Charging cable Charging block Carrying case Patron ID copied Staff Initials

CHECK-IN

Staff: Please check off to indicate that all pieces of equipment are present at time of check-in.

Hotspot Charging cable Charging block Carrying case Staff Initials Return Date: