

Ellsworth Public Library Board of Trustees Meeting Minutes
Tuesday, April 23, 2019
Revised

The monthly meeting of the Ellsworth Public Library Board of Trustees was called to order by President, Judy Perkins at 5:00 p.m. It was held at the Ellsworth Public Library.

A quorum was established. In attendance were Judy Perkins, Curt Wandmacher, Renee Whipple, Angie Bjork, Dawn Schulte, and Library Director, Tiffany Meyer. Absent was Sharon Hofmeister, Karen Solyntjes.

Compliance with the open meeting law was met. The mission statement was read.

A motion was made by Angie Bjork to approve the agenda, seconded by Dawn Schulte. Motion carried.

Dawn Schulte made a motion to approve the minutes of the March 29, 2019 meeting, seconded by Angie Bjork. Motion carried.

Current Business

The board reviewed the financial report. Dawn Schulte made a motion to approve the financial report and for Curt Wandmacher to check into transferring \$5,000 from the Associated checking account to a Money Market account and if a better interest rate move the Money Market account at BMO Bank also, seconded by Angie Bjork. Motion carried.

The board audited the monthly expenditures. Angie Bjork made a motion to approve the expenditures, seconded by Curt Wandmacher. Motion carried.

The directors report was presented by Tiffany Meyer. A motion was made by Renee Whipple to approve the directors report, seconded by Angie Bjork. Motion carried.

The Bylaws committee gave an update.

New Business

Discussion and action: e-materials contributions in 2019. Tabled until the May meeting

Curt Wandmacher made a motion to adjourn, seconded by Angie Bjork. Motion carried. Meeting adjourned at 5:20 p.m.

Next Meeting May 28, 2019 at 5 p.m.

Minutes submitted by Dawn Schulte

Director's Report April 23, 2019

1. March Statistics:

- a. Total circulation: 5,649
- b. New patrons: 15
- c. New items: 269
- d. Public access computer sessions: 276
- e. Wireless sessions: 408
- f. E-materials checkouts: 733 (up from 563 March 2018)
- g. Website visits: 994 (up from 668 March 2018)
- h. Door count: 2,431

2. Activities/Programs

a. March/April:		
Legos in the Library	3/19	6
Adult Stenciling	3/19	9
Storytime: Bath Time	3/21	5
Storytime: Bath Time	3/22	14
Family Movie Night	3/26	19
Storytime: Pets	3/28	2
Teen Maker Meet-Up	3/28	0
Storytime: Pets	3/29	28
Instagram Challenge (March)		2
Minute to Win It (March)		4
Grab Bags (Jan-March)		40
Atrium Outreach: Spring	4/2	5
Family Game Night	4/2	10
PSL Outreach: Spring	4/4	7
Knit & Natter	4/4	3
Storytime: Lunch	4/4	3
Storytime: Lunch	4/5	13
Tech Time	4/8	2
Author Event: S. DeLuca	4/9	22
PJ Storytime: Sing...	4/9	19
All School Art Reception	4/10	16 (weather)
Storytime: Sing with Me	4/11	(canceled)
Storytime: Sing with Me	4/12	(canceled)
STEAM: Pressure	4/13	11
Legos in the Library	4/16	9
Book Club: There There	4/18	8
Storytime: Eggs	4/18	5
Storytime: Eggs	4/19	6

Author Event: Sara DeLuca
April 9, 2019



- b. Upcoming:
 - i. April 25 – St. Francis 4th grade visit
 - ii. April 30 – Teen Writing with author Jacqueline West
 - iii. May 7 – Planetarium visit to UW-RF
 - iv. May 14 – Wiscon-Sing with David HB Drake
 - v. Week of May 20th – performer at EES for summer library program promo?
 - vi. May – Tim Stout photography

3. Facilities/Equipment/Services

- a. Bathroom floors cleaned March 28
- b. Tile flooring in back hallway and break room scheduling in the works
- c. Magazine shelving and slatwall panels ordered – installation to be scheduled

4. Personnel & Volunteers

- a. Meetings: Bylaws Committee, March 18 (Judy, Dawn, Tiffany); Village Finance Committee, March 20 (Curt, Tiffany); Chamber, March 21 (Crystal, Tiffany); Village Board, April 1 (Curt); Asst. Librarians, April 4 (Caroline, Laurie, Tiffany); PCEDC Tourism, April 4 (Tiffany, Curt); Village Finance Committee, April 9 (Curt, Tiffany); Joint Finance Committee Hearing, April 15 (Tiffany); Pierce County organizational meeting, April 16 (Tiffany); Staff meeting, April 18 (all staff)
- b. Training: OverDrive Support Course, completed March 18 (Caroline); Overcoming the Email Avalanche webinar, March 20 (Tiffany); Escape Room demonstration, March 22 (Elise); Power-Up Youth Services Conference, March 28-29 (Elise); co-work day for website, March 29 (Laurie); Creative Aging workshop, April 5 (Tiffany)
- c. Volunteer opportunities spreadsheet shared with Friends members – mainly shelving

5. Friends of the Library

- a. March 28 – discussed details of annual meeting
- b. Next scheduled meeting – May 6 at 6 p.m. (annual meeting)

6. Building/Space Committee update

- a. Next scheduled meeting – TBD
(hopefully May 13 at 6:30 p.m.)

All-School
 Student Art
 Exhibit
 April 2019

