

Ellsworth Public Library Building/Space Committee
Monday, August 26, 2019
Meeting Minutes

Attending: Paul Bauer, John Thompson, Tiffany Meyer, Sharon Schulze,
Curt Wandmacher, Jeanette Wright, Crystal Johnson, Judy Perkins
Absent: Pam Enger, Linda Johnson, Roger Nelson, Mike Foley, Milt Helmer
Charlie Kummer, Meghan Kummer

The meeting was called to order by Chair Paul Bauer at 6:30 p.m.

A quorum was established.

Notetaker is Judy Perkins.

Sharon made the motion to approve the agenda and it was seconded by Jeanette.
Motion carried.

A motion was made by Jeanette to approve the minutes of the July 15, 2019
minutes and it was seconded by Tiffany. Motion carried.

New Business:

- Committee members reviewed qualifications of architectural firms who had submitted Statements of Qualifications.
- Five firms had returned Statements of their Qualifications.
 1. Ayres Associates
 2. MSR Design
 3. Cedar Corporation
 4. Dimension IV
 5. Kodet Architectural Group, LTD
- After viewing all five of the firms the committee decided on three of the firms that the committee would interview. This decision was made on the basis of staff, if they did complete or partial projects, if they did grant writing and how it was felt the firm could work with a smaller community.
- Curt made the motion to interview the firms of Cedar Corporation, Ayres Associates and Kodet Architectural Group, LTD. Jeanette seconded the motion. Motion carried.
- Tiffany will notify firms on September 3, 2019 of the committees decisions
- Tiffany will notify the firms of Cedar, Ayres and Codet of their interview times on September 16, 2019.
- Interviews will start at 6:00 p.m. and last for 45 minutes with 15 minutes between each interview.
- Firms will be asked to give a visual presentation including a start to finish project, and the concept of what is needed and how they can reach that with the Ellsworth Library. Also the Sr. Center should be included in these plans.

The meeting was adjourned at 7:15 p.m.

The next meeting will be September 16, 2019 in the Sr. Center.