

Ellsworth Public Library Building/Space Committee
Meeting Minutes
Monday, October 14, 2019

Attending: Paul Bauer, Tiffany Meyer, Sharon Schulze, Curt Wandmacher,
Roger Nelson, Jeanette Wright, Pam Enger, Linda Johnson,
Laurie Brawn, Judy Perkins

Absent: Mike Foley, Milt Helmer, Charlie Kummer, Meaghan Kummer,
Sharon Hofmeister

Also attending from Ayres Associates: Mathew Frisbie, Jodi Nelson,
Anne Peterson, Scott Wilson and
Mitch Banach

The meeting was called to order by Chair Paul Bauer at 6:30 PM.
Quorum was established and meeting is in compliance with open meeting law.
Note taker is Judy Perkins.

Motion was made by Curt Wandmacher and seconded by Jeanette Wright to approve
the agenda. Motion carried.

Motion was made by Curt Wandmacher and seconded by Pam Enger to approve the
minutes from the September 16, 2019 meeting. Motion carried.

New Business:

Ayres Associates were present at this meeting to make a preliminary introduction
to the Ellsworth Building/Space committee.

The project schedule of Phase 1 would include the following:

- Assessment of electrical and HVAC systems
- Finalize floor plan including an addition which may be up to 4,000 sq. ft.
- Look at exterior design
- Double check cost
- Present Village Board with proposal

The motion was made by Judy Perkins to approve Ayres contract through the
Schematic Design. It was seconded by Sharon Schulze. After discussion the motion
was amended to include a topographical and boundary survey. Motion carried.

Grant writing was discussed with Scott Wilson. Scott presented several different
grant opportunities. The motion was made by Curt Wandmacher and seconded by
Jeanette Wright to give Scott the permission to explore two grants including
Brownfield Site grant and a CDBG planning grant. These grants would help with
planning and assessment costs and getting rid of waste materials. Motion was
carried.

The committee reviewed the Library Building Program statement.

Fundraising was discussed. The committee members were asked to put together a list of names of people that would be a good fit to lead up the fundraising.

Curt Wandmacher made the motion to adjourn the meeting and it was seconded by Jeanette Wright. Motion carried.

Next meeting will be November 11, 2019 at 6:30 PM in the lower level of the Ellsworth Public Library Building.