

**Ellsworth Public Library Building/Space Committee Meeting Minutes
November 11, 2019**

Present: Paul Bauer, Pam Enger, Sharon Hofmeister, Crystal Johnson, Linda Johnson, Tiffany Meyer, Sharon Schulze, John Thompson, Curt Wandmacher, Jeanette Wright

Absent: Mike Foley, Milt Helmer, Charlie Kummer, Meghan Kummer, Roger Nelson, Judy Perkins

The meeting of the Ellsworth Library Building committee was called to order by chair Paul Bauer at 6:30 p.m.

Quorum was established and the meeting was in compliance with open meeting law.

Appointment of Note Taker: Tiffany Meyer

Motion was made by Curt Wandmacher and seconded by Sharon Schulze to approve the agenda. Motion carried.

Motion was made by Curt Wandmacher and seconded by Jeanette Wright to approve the minutes from the October 14, 2019 meeting. Motion carried.

Current Business:

Paul Bauer reported that he received a list of potential candidates for fundraising committee chair. The search is still open.

New Business:

Jodi Nelson of Ayres Associates reported that the building assessment is underway, but not complete. While reports are not in yet, Nelson summarized some of the initial findings.

Curt Wandmacher reported that the library, Village street department, and Community Development Authority (CDA) all have an interest in surveys that might result in a lower LMI. Pierce County Economic Development Corporation (PCEDC) will take the lead, with hopes to have resurveying complete by the 1st of the year. Wandmacher requested that Scott Wilson of Ayres Associates attend a meeting with PCEDC on Nov. 20.

Clarification of the breakdown of funding for the library building project was provided by Paul Bauer, consisting of monetary contributions from the library and the Village estimated at a combined \$1 million, and an additional \$1 million in fundraising through public and private fundraising and grants. Anything above and beyond the \$1 million fundraising mark would assist in moving the building project further along.

Senior Center director Tammy Decker presented information regarding how the senior center is funded, what types of programs and services they offer, and the space needs of the senior center.

Decker will talk with the Senior Center Board about potential contributions the senior center could make to a building project.

Tiffany Meyer reported that the library board would like to start getting more information out to the public about the building project. Meyer asked the committee for feedback on potential taglines and what information should go out and when. Library staff will work on creating and dispersing marketing materials. Meyer also informed the committee that the first invoice has been received from Ayres Associates and will be presented to the library board for approval at the Nov. 26 library board meeting.

Jodi Nelson requested a return to the earlier item of funding for the library building project for clarification on how far in the planning process Ayres Associates should go prior to the resurveying project. Nelson noted that with one of the grants, there is no lookback period so costs incurred prior to the time the application is written would not be covered by the grant. Paul Bauer instructed Ayres to continue moving forward.

The meeting was adjourned by Paul Bauer at 7:36 p.m.

Next meeting will be December 9, 2019 at 6:30 p.m. in the lower level of the Ellsworth Public Library Building.