

# **HELP WANTED**

## **Substitute Library Clerk**

**The Ellsworth Public Library is looking for a friendly, energetic individual with exceptional customer service skills who enjoys working with the public in a busy atmosphere.**

**This individual must be able to work independently, while also being a team player.**

**A high comfort level with technology is required. Experience with and understanding of circulation desk functions and library automation software is highly beneficial.**

**We are currently seeking a substitute clerk who will be available during daytime hours.**

**High School diploma required.**

**Postsecondary education preferred.**

**Starting wage \$10/hr.**

**Job description and application are available at the library or on our website:**

**[www.ellsworthpubliclibrary.org](http://www.ellsworthpubliclibrary.org)**

**715-273-3209**

**Applications will be accepted until position is filled.**

