

MEETING NOTICE

Ellsworth Public Library Board of Trustees Meeting

Tuesday, December 17, 2019

5:00 p.m.

Ellsworth Senior Center, 312 West Main St., Ellsworth, WI 54011

AGENDA

Call to order

Establish a quorum

Certification of compliance with Open Meeting Law

Mission Statement

The mission of the Ellsworth Public Library is to provide quality materials, services, resources and lifelong learning opportunities which fulfill educational, informational, cultural, and recreational needs of the entire community in an atmosphere that is welcoming, respectful, and businesslike.

Approve agenda

Approve minutes from the November 26, 2019 Meeting

Current Business

- Review and approval of financial report
- Audit and approval of monthly expenditures
- Review and approval of director's report

New Business

- Update on building project
 - o Space Tabulation
 - o Preliminary Concept Plans
 - o Preliminary Budget
 - o Project Manager position
 - o Marketing Campaign
- Review and approval of Ayres Associates invoice 183728
- Review and approval of Ayres Associates invoice (anticipate receipt prior to meeting)
- Discussion and action on Local Government Investment Pool account
- Information on second OverDrive Advantage purchase through IFLS
- Discussion and possible action on library staffing

Adjournment

Next Meeting: January 28, 2020 at 5:00 p.m.

The Ellsworth Public Library will attempt to provide accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, contact the Ellsworth Public Library at 715-273-3209. For more information on the agenda, please contact Judy Perkins, President, Ellsworth Public Library Board of Trustees at 715-273-4270.