

**Ellsworth Public Library Executive Building/Space Committee Meeting Minutes
December 14, 2020**

Present: Paul Bauer, Caroline Herfindahl, Tiffany Meyer, Judy Perkins, John Thompson

Absent: Curt Wandmacher

The meeting was called to order by chair Paul Bauer at 6:32 p.m.

Appointment of Note Taker: Tiffany Meyer

The committee reviewed a fee proposal from Ayres for images to be used on revised fundraising documents. Motion was made by Judy Perkins and seconded by Caroline Herfindahl to move forward with this scope of the building project. Motion carried. The proposal will be reviewed by the Ellsworth Public Library Board of Trustees on Dec. 17.

The committee reviewed and updated the original building project timeline. Estimated timeframes were added for fundraising (majority by March 31, 2021), detailed bidding/construction drawings (Spring 2021), bidding, construction (Fall/Winter 2021), and moving (Dec 2021/Jan 2022). Celebration date to be determined.

The committee discussed subcommittees and roles moving forward. Tiffany Meyer will provide Paul Bauer with the current building committee roster and original documents regarding subcommittees. Paul Bauer will reach out to people regarding roles/interest in the building project. John Thompson will provide a list of foundations/grants. Judy Perkins will provide a list of some regional donors. Paul Bauer recommended connecting with E3 CDC to connect with Design Ellsworth participants. Tiffany Meyer will check with Friends of the Ellsworth Public Library president Pam Enger about including a fundraising discussion with the executive committee and Tony Birkel at their January meeting.

The meeting was adjourned by Paul Bauer at 7:01 p.m.