

**Ellsworth Public Library Building/Space Committee Meeting Minutes**  
**August 17, 2021**  
**388 W Main St., Ellsworth, WI 54011**

Present: Mindy Anderson, Pam Enger, Caroline Herfindahl, Linda Johnson, Tiffany Meyer, Judy Perkins, Ron Reigle, John Thompson, Jeanette Wright  
Absent: Paul Bauer, Tony Birkel, Mike Foley, Milt Helmer, Sharon Hofmeister  
Charlie Kummer, Meghan Kummer, Sharon Schulze

Also Attending: Members of Ayres Associates – Jodi Nelson, Anne Peterson,  
Colin James, Larry Nemer from Salas O’Brien  
Library Staff – Laurie Braun, Alyssa Nelson, Kaitlin Augustine

The meeting of the Ellsworth Public Library Building/Space Committee was called to order by acting Chair Tiffany Meyer at 6:30 p.m.

Quorum was established and the meeting was in compliance with open meeting law.

Appointment of Note Taker: Judy Perkins

The motion was made by Pam Enger and seconded by Jeanette Wright to approve the agenda. Motion carried.

The motion was made by Mindy Anderson and seconded by Linda Johnson to approve the August 9, 2021 meeting minutes. Motion carried.

**Current Business:** None

**New Business:**

**Owner Review of Library Space at 388 W. Main, Ellsworth, WI**

The building of the future Ellsworth Public Library will be going from a Type B to a Type A rating. Because of this some upgrades will be made to satisfy requirements. This will mostly involve updating bathrooms, indoor ramp to the upper level and a sprinkler system.

-Jodi Nelson of Ayres Associates went over the floor plans for the library which will be on the upper level of the 388 W Main St. building. There was discussion on where to put the book drop. Nothing definite was decided.

-Anne Peterson of Ayres Associates talked about paint, carpet and floor finishes.

-Larry Nemer of Salas O’Brien talked about mechanical features involving up-dates to the building. The work will primarily consist up fixing up the existing mechanical features so they are in good working condition. Duct work will be cleaned and thermostats relocated.

Larry will be in contact with the village concerning the incoming services of the water main, water pressure and water flow.

-Colin James of Salas O'Brien discussed the electrical systems in the building. All lights will be LD with new controls. Receptacles will be made for child safety. There was discussion on whether lights should be on a sensor (on and off motion) or a time schedule. There will be the use of existing power sources when possible. New computer connections will be put in the circulation desk.

Meeting was adjourned at 8:25 p.m.

Next Meeting: TBD