

**Ellsworth Public Library Building/Space Committee Meeting Minutes**  
**August 9,2021**  
**388 W Main St. Ellsworth, WI**

Present: Paul Bauer, Tony Birkel, Andrew Borner (sitting in for Mindy Anderson) Pam Enger, Sharon Hofmeister, Linda Johnson, Tiffany Meyer, Roger Nelson, Judy Perkins, Ron Reigle, Sharon Schulze, John Thompson, Jeanette Wright

Absent: Mike Foley, Milt Helmer, Charlie Kummer, Meghan Kummer, additional library staff member

Also attending: Ayres architect Jodi Nelson and Ayres landscape architect Thomas Ramsey

The meeting of the Ellsworth Public Library Building/Space Committee was called to order by Chair Paul Bauer at 6:30 p.m.

Quorum was established and the meeting was in compliance with open meeting law.

Appointment of Note Taker: Judy Perkins

The motion was made by Sharon Schulze and seconded by Sharon Hofmeister to approve the agenda. Motion carried.

The motion was made by Pam Enger and seconded by Jeanette Wright to approve the minutes from the June 21, 2021 meeting. Motion carried.

**Current Business:**

**Fundraising Update:**

- Actual money available is \$739,644.00
- \$225,000.00 in pledges yet to come in
- \$225,000.00 in grants that have been submitted.
- First phase has been reached.

**Update on Project Schedule:**

- Looking at October 4, 2021 for bids to be in and starting construction in October.
- Moving in date would be end of February.

**Update on Layout:**

- Some updates will be made to the top-level bathrooms so they will be in compliance with regulations.
- Jodi presented changes made to the Makers Space on the wall for the donor display case.

-There will be a change to the placement of the ramp going up to the Makers Space and the youth book displays due to a beam in the location.

**New Business:**

**Review on approval process with Village:**

-There was discussion on the process order for change orders, the payment process, and the bid process.

-Pam Enger made the motion to approve the Ayres invoice 193112 and seconded by Roger Nelson. Motion carried.

-Judy Perkins made the motion to approve the Ayres invoice 193617 and seconded by Linda Johnson. Motion carried.

-Thomas Ramsey of Ayres Associates presented plans for landscaping. Items discussed were placement of stairs, trees, lights, green space.

Motion was made by Roger Nelson to adjourn the meeting. Seconded by Linda Johnson. Motion carried.