

## MEETING NOTICE

**Ellsworth Public Library Board of Trustees Meeting**  
**Tuesday, August 23, 2022**  
**5:15 p.m.**  
**312 W. Main St., Ellsworth, WI (Ellsworth Senior Center)**

### AGENDA

Call to order  
Establish a quorum  
Certification of compliance with Open Meeting Law  
Approve agenda  
Approve minutes from the July 26, 2022 Meeting

#### Current Business

- Review and approval of financial report
- Audit and approval of monthly expenditures
  - Review and approval of building project-related invoices
  - Discussion and approval to transfer funds from Village-held library account if needed
- Review and approval of director's report
- School representative report (Angie Bjork)
- Village representative report (Mindy Anderson)
- Friends of the Ellsworth Public Library report (Bobbie Sawyers)
- Building project status update, incl. furnishings, stucco repair/exterior paint
- Update and possible action re: phone system for 388 W. Main St.
- Update re: online donation account
- Update re: ACT 150 reimbursement

#### New Business

- Discussion and possible action re: landscaping in front of 388 W. Main St.
- Discussion and possible action re: holidays as listed in personnel policy
- Discussion and possible action re: 2023 closed dates
- Discussion and action re: library closure Sep. 15 for staff training
- Appointment of library budget committee for 2023
- Discussion and possible action re: new capital campaign donation thank you letter

Following the conclusion of business, the library board will be touring the construction site.  
No official business will take place during the tour.

#### Adjournment

Next Meeting: Tuesday, September 27, 2022 at 5:15 p.m.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/89232498044>

Meeting ID: 892 3249 8044

Dial by your location

+1 312 626 6799 US (Chicago)

The Ellsworth Public Library will attempt to provide accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, contact the Ellsworth Public Library at 715-273-3209. For more information on the agenda, please contact Judy Perkins, President, Ellsworth Public Library Board of Trustees at 715-273-4270.