

Ellsworth Public Library Building/Space Committee Meeting
September 22, 2021
Ellsworth Senior Center, 312 West Main St. Ellsworth, WI 54011

Attending: Mindy Anderson, Paul Bauer, Pam Enger, Caroline Herfindahl,
Tiffany Meyer, Judy Perkins, Ron Reigle, Sharon Schulze,
John Thompson, Jeanette Wright
Absent: Tony Birkel, Mike Foley, Milt Helmer, Linda Johnson, Roger Nelson,
Charlie Kummer, Meghan Kummer
Attending by zoom: Sharon Hofmeister, Jodi Nelson (Ayres Associates)
Sarah Nigbor (The Pierce County Journal)

The meeting of the Ellsworth Public Library Building/Space Committee was called to order by Chair Paul Bauer at 6:30 p.m.

Quorum was established and the meeting was in compliance with open meeting law.

Appointment of Note Taker: Judy Perkins

The motion was made by Mindy Anderson and seconded by Pam Enger to approve the agenda. Motion carried.

The motion was made by Mindy Anderson and seconded by Pam Enger to approve the minutes from the August 17, 2021 meeting. Motion carried.

The motion was made by Judy Perkins and seconded by Jeanette Wright to approve the minutes from the September 14, 2021 meeting. Motion carried.

Current Business:

-Changes will be made to the payment approval process if approved by the Ellsworth Public Library Board. The applications would first go to Village Finance, Purchasing, Buildings Committee and then to the Library Board.

-The motion was made by Jeanette Wright and seconded by Judy Perkins that on recommendation of the Building/Space Committee to give funds to the Village of Ellsworth for payment of construction bills but not to be released until approved by the Library Board. Motion carried.

-The motion was made by Pam Enger and seconded by Sharon Schulze that any funds that are not used will be returned to the library. Motion carried.

-Tiffany will send out an update of fundraising amounts via email.

-Bid applications should be sent out on October 4, 2021. Bids will be opened on October 26, 2021 and awarded on November 1, 2021.

New Business:

- Jodi Nelson from Ayres Associates gave an update on amended proposals. These would involve the electrical and fire prevention systems.

- Judy Perkins made a motion and it was seconded by Sharon Hofmeister to approve Ayres invoice 194125. Motion carried.

- Update was provided re: changes to the Naming Opportunities document.

- A six inch water pipe line will come in from Main St. at the SW corner of the future library building. This will need a separate bid.

- The Once Upon a Library Gala committee is hoping the teller stations will be removed in time for the Gala. Jodi Nelson pointed out that electricity is wired into the teller line, so an electrician will be needed for removal.

- After discussion it was decided to remain with General Contracting as was the initial plan.

- The motion was made by Caroline Herfindahl and seconded by Ron Reigle to to conduct an asbestos survey before construction begins not to exceed \$3,000.00 which will be taken from the library building fund. Motion carried.

- The drive through fire protection plan will go ahead as planned with no changes recommended.

Meeting adjourned at 7:50p.m.

Next meeting TBD